



TOWN OF STEADY BROOK
PUBLIC MEETING
April 5, 2018

ATTENDANCE:

Mayor Donna Thistle
T. Caines, Town Clerk/Manager

Councillors:

C. Pike
C. Wells
C. Howlett
C. Dawe

ABSENT: C. Sutherland, C. Austin

DELEGATIONS/GUESTS: Peter Rowsell

The meeting was called to order at 7:00 p.m.

Agenda Item

1) Call Meeting to Order

Mayor Thistle called the meeting to order by welcoming everyone present.

The Mayor called for any additions/amendments to the agenda.

**RESOLUTION
2018/041**

HOWLETT/WELLS:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE AGENDA FOR APRIL 5, 2018.

IN FAVOUR: (5) Thistle, Wells, Dawe, Howlett, Pike

OPPOSED: (0)

RESOLUTION CARRIED

1.1) Minutes of Previous Meeting

Minutes of March 8, 2018 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION
2018/042**

HOWLETT/PIKE:

BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE PUBLIC COUNCIL MEETING OF MARCH 8, 2018.

IN FAVOUR: (5) Thistle, Wells, Dawe, Howlett, Pike

OPPOSED: (0)

RESOLUTION CARRIED

S (2)
Business arising
Action items

NOTHING TO REPORT

(3) Notices of
Resolutions
arising of minutes

NOTHING TO REPORT

Guest:

Peter Rowsell spoke with council regarding persons speeding on MountainVale Park. Mr. Rowsell suggested to council that he would like to see a speed sign installed on Mountain Vale Park (40 km/h). Mr. Rowsell also stated that the hearing-impaired sign needs to be moved as it is not visible enough for people to see. Mr. Rowsell would like to see more RCMP surveillance. The Mayor stated that a sign will be installed regarding speed limit and the hearing-impaired sign will be moved. As for the RCMP they can request they come but can't make them show up. Town Clerk/Manger to direct the maintenance person to erect the speed sign and move the hearing-impaired sign.

(4) Committee
reports

4.1 OPERATIONS AND PUBLIC WORKS:

- 4.1.1 Artesian Wells – Jerry Lahey with Department of Environment and Water Resources suggested that the town contact Dorothea Hanchar who is also with Department of Environment & Water Resources as the issues with the water falls more in her job description than Jerry's. The Town Clerk/Manager touched base with Dorothea and she suggested that the town should consult with a consultant before moving forward. Dorothea provided contact names of consultants. Council requested that the Town Clerk/Manager engage with the consultants.

Councillor Dawe stated that he was in contact with John Sparkes and will be setting up a meeting with council soon. Mayor Thistle asked if he would fall in the scope as a consultant. Councillor Dawe stated that John Sparkes is a Public Engineer.

The town of Steady Brook needs to speak with a consultant before they do any drilling.

- 4.1.2 PRV Chambers – Pasadena was out and assessed the town's PRV chambers as the town has no one qualified to do the work at this time. They informed the Town Clerk/Manager of the parts that needed to be ordered and will come back and show the maintenance person how to repair the chamber.

The Mayor stated that the town of Pasadena has agreed to help

the town out until the maintenance person is comfortable to do the work himself.

- 4.1.3 Injection Pump Kit – The town received notification from Pennecon that the pump kit in the chlorine building need to be replace every year, this is part of regular maintenance. Council requested that the Town Clerk/Manager get some more quotes besides the one that we received from Pennecon in the amount of \$1185.00. The Town Clerk/Manager is waiting on the quotes to come in.

- 4.1.4 Hi-Tech Communications – The town needs to install a tower on the new municipal building in order for the communication radios to work. The current tower on the old municipal building is not long enough, therefore a new one needs to be installed. The price of the installation of the tower and the tower itself is \$2217.54.

**RESOLUTION
2018/043**

HOWLETT/PIKE:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE HI TECH TO INSTALL THE ANTENNA FOR THE COST OF \$2217.54 PLUS HST.

IN FAVOUR: (5) Thistle, Wells, Dawe, Howlett, Pike

OPPOSED: (0)

RESOLUTION CARRIED

-4.1.5 Gas Detector for Confined Spaces – Town Clerk/Manger stated that the town has to purchase a new gas detector as the one that the town currently has is now obsolete and cannot get parts for it, gas detector can no longer be calibrated. Town clerk is waiting on some quotes. The gas detectors are roughly around \$2000.00.

4.2 EMERGENCY MEASURES:

4.2.1 - Emergency Measures – New updated Emergency plan has been sent to FES for approval.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – 4-10 Willow – Approval from Minister to rent house. Discussion was deferred.

4.3.2 – Municipal Plan & Development Regulations – Email from Mary Bishop stating that the town does not necessarily have to redo their town plan but can make amendments if needed. Mayor Thistle suggested that an email go out to the residents for them to review the Development Regulations and if they have any comments on any changes that they would like to see that they write the town with their suggestions. Council also needs to look at Development Plan and Regulations to see what changes if any that they would like to see. The Municipal Plan and Development Regulations will be parked until info comes back to the town.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Recreation NL Training Event April 12-13 – Corner Brook and Pasadena. Motion to send Councillor Sutherland

**RESOLUTION
2018/044**

PIKE/HOWLETT:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK SEND COUNCILLOR ROY-SUTHERLAND TO THE RECREATION NL TRAINING EVENT ON APRIL 12 & 13, 2018
IN FAVOUR: (5) Thistle, Wells, Dawe, Howlett, Pike
OPPOSED: (0)
RESOLUTION CARRIED**

4.5 GREAT HUMBER JOINT COUNCIL:

Nothing to Report

4.6 FINANCE:

4.6.1 - Approval of Invoices \$ 38,751.40

**RESOLUTION
2018/045**

HOWLETT/DAWE:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE INVOICES IN THE AMOUNT OF \$38,751.40
IN FAVOUR: (5) Thistle, Wells, Dawe, Howlett, Pike
OPPOSED: (0)
RESOLUTION CARRIED**

4.7 ADMINISTRATION:

- 4.7.1 – Annual Symposium – May 2-5 Gander- Mayor Thistle and Deputy Mayor Wells and the Town Clerk/Manager to attend.

**RESOLUTION
2018/046**

AUSTIN/PIKE:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK SEND MAYOR THISTLE, DEPUTY MAYOR WELLS, AND THE TOWN CLERK/MANAGER TO ATTEND THE ANNUAL SYMPOSIUM IN GANDER MAY 2-5, 2018. COST FOR REGISTRATION IS \$275.00 PER PERSON
IN FAVOUR: (5) Thistle, Wells, Dawe, Howlett, Pike
OPPOSED: (0)
RESOLUTION CARRIED**

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 – Signage put up by the Maintenance Personnel and the gate has been closed.

5. OTHER CORRESPONDENCE:

Nothing to Report

6. OTHER BUSINESS:

Nothing to Report

7. COUNCILOR'S / MAYOR FORUM:

Councillor Dawe commented on Peter Roswell's request and stated that maybe the town needs to consider more speed bumps. Councillor Wells said that Public Works can meet and discuss the money that is in the budget for signage and see if it is possible to purchase speed bumps. Mayor Thistle requested that public works bring more info back to the next meeting.

Mayor Donna Thistle stated that she wanted it made clear that council will not continue to publicly defend its actions pertaining to the purchase of 4-10 Willow, as this purchase was made with full knowledge & support from Municipal Affairs. Until such time as Municipal Affairs indicates a new direction, council will consider this matter closed.

**MAYOR THISTLE
ASKED FOR A MOTION TO ADJOURN THE MEETING.**

**RESOLUTION
2018/047**

**HOWLETT:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
ADJOURN THE MEETING.**

MEETING WAS ADJOURNED AT 7:31PM

NEXT PUBLIC MEETING WILL BE MAY 10, 2018

Town Clerk Manager will be off from April 11-20, 2018

Mayor Donna Thistle

Town Clerk/Manager

