



TOWN OF STEADY BROOK
PUBLIC MEETING
December 17, 2020

ATTENDANCE:

Mayor Bill Dawson
Deputy Mayor Derek Morrissey

Councillors:

C. Diamond
C. Austin
C. Rose
C. Dyke
C. Kennedy

Renee Burden (Town Clerk)

ABSENT:

The meeting was called to order at 7:00 p.m.

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:00 p.m. Mayor Dawson welcomed the public and introduced Council and staff and reminded the public of the current Covid-19 restrictions.

Mayor Dawson then proceeded with the meeting. He asked if there were any additions or omissions to the December 17, 2020 Agenda.

The following items were added to the agenda:

4.3.6 – Business Permit Application

Mayor Dawson asked for a motion to adopt the amended December 17, 2020 Agenda.

**RESOLUTION
2020/154**

DYKE/MORRISSEY:

**BE IT RESOLVED TO APPROVE THE AMENDED AGENDA
AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF DECEMBER 17, 2020.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke,
Kennedy, Rose**

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

**1.1) Minutes of
Previous Meeting**

Mayor Dawson then proceeded to the adoption of the November 19, 2020 Minutes. He asked if there were any errors/omissions to note.

There were no errors or omissions.

Mayor Dawson asked for a motion to adopt the November 19, 2020 Minutes.

**RESOLUTION
2020/155**

**KENNEDY/DYKE:
BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF NOVEMBER 19, 2020.
IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke,
Kennedy, Rose
OPPOSED: (0)
RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

**(2) Business
Arising
From Items**

NOTHING TO REPORT.

**(3) Notices of
Resolutions
Arising of
Minutes**

NOTHING TO REPORT.

**Delegations &
Guests**

**(4) Committee
Reports**

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 – Maintenance Update

Councillor Diamond reported the Town has a newly constructed bus shelter. Residents are pleased with the design of the new bus shelter and the Town has received positive feedback.

Winter Regulations are now in effect and Councillor Diamond reminded residents vehicles need to be removed from roads by 12:00 am to allow snow clearing equipment to effectively clear the roads. Any obstructions on the road (i.e., Basketball nets) must also be removed to avoid any unforeseen damage to Town equipment or resident's property.

Garbage dates have been changed during Christmas week. Garbage will be picked up on December 28, 2020 and December 31, 2020. The Town Office will be sending an email outlining the changes.

4.1.2 – Adopt a Hydrant Program

Councillor Diamond stated the Town is implementing the Adopt a Hydrant Program for the 2021 winter season. This program was effective last year. The Town Office will be sending out further information regarding this program. Councillor Diamond encouraged residents to volunteer and send in an application form to the office by January 4, 2021.

Mayor Dawson added the Town of Steady Brook has 50 hydrants which requires access during the winter months in the case of an emergency. This program helps ensure our hydrants are accessible. Every week a draw will take place for a \$25 gift card. Mayor Dawson encouraged residents to participate in this program and contact the Town Office if interested in participating.

4.1.3 – Long Term Water Infrastructure Plan – currently in progress.

Councillor Diamond explained the Town has hired a consultant to prepare a Long-Term Water Infrastructure Plan to help address the water quality issues. This project is still in progress and Council is hoping to have more information in the New Year.

4.1.4 – Capital Works Project – Musgrave Drive Lift Station - RFP

Councillor Diamond explained the Town has been approved for \$250,000 (90/10 Funding) to upgrade the Lift Station on Musgrave Drive. Currently, the Town is working with ECCM to prepare Request for Proposals (RFP) for the engineering costs associated with this Capital Works Project and this project is scheduled to start Spring 2021. Council will provide additional information regarding this project in the New Year.

4.1.5 – Fibre Op - Update

Mayor Dawson indicated the Town has been in discussion with the local Federal Government representatives regarding funding for Fibre Op service to the community. The Federal Government recently announced a new funding program (Universal Broadband Fund) to help communities install a reliable internet connection. This internet connection is based on 50/10 bandwidth to which the Town currently provides to the residents. Unfortunately, the Town is unable to avail of this new program. Mayor Dawson reassured the public that Council and staff are working diligently on this issue with our local MP and is currently in discussions with an internet carrier to find a solution to the Town's internet problems. The

Town is anticipating having more information regarding this issue in the New Year.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department – Meeting November 25, 2020

Mayor Dawson stated the Regional Fire Committee meeting was scheduled for November 25, 2020. There was no quorum, so the meeting did not go ahead as scheduled. Due to the holiday season, meetings will resume in January 2021.

4.2.2 – COVID-19 – Distribution of Masks

Mayor Dawson called for a motion:

**RESOLUTION
2020/156**

MORRISSEY/KENNEDY:

WHEREAS THE TOWN OF STEADY BROOK RECEIVED FUNDING FROM THE COVID RESTART PROGRAM AND COUNCIL IDENTIFIED RESIDENTS NEED FOR ADDITIONAL MASKS DUE TO THE ONGOING PANDEMIC; BE IT RESOLVED THE TOWN OF STEADY BROOK PURCHASE 500 – 3 LAYERS MASKS IN THE AMOUNT OF \$2835.00 PLUS HST TO BE DISTRIBUTED TO THE RESIDENTS OF STEADY BROOK.

IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Morrissey explained due to COVID-19, masks have become mandatory. Provincial Government has provided COVID-19 Restart Funding Program to business and municipalities to help offset costs associated with COVID-19. Council decided to use a portion of this funding to provide residents with 3 ply layer masks with a pocket to insert a filter. The masks are made in Newfoundland and Council will be distributing these masks to residents before Christmas.

Councillor Kennedy added the masks are a thank you to the residents for following health regulations protocols during this pandemic. In lieu of Christmas parties, Council felt the masks were appropriate to distribute to residents to help residents continue keeping our community safe.

Mayor Dawson commended residents on following Provincial Health Regulations.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals – nothing to report.

Councillor Austin acknowledged there were no new building permits issued since November 20, 2020.

4.3.2 - 35 Wilton Street – Update

Councillor Austin indicated 35 Wilton Street closed on December 8, 2020 and the land is now transferred to the purchaser.

4.3.3 – Phase 2 Trails – Gazebo

Councillor Austin explained Council is currently looking at setting up a sub-committee of Lands and Planning for the trail system. Details will be finalized, and further information will be sent to residents in the new year.

4.3.4 – 285 Marble Drive – Crown Land Application - update

Councillor Kennedy provided an update and stated the Town has applied for a parcel of crown land located on 285 Marble Drive (across the street from the new trail construction). The application has been accepted and is currently being reviewed.

This site may be a potential solution to the traffic congestion experienced during the summer months due to rafters and is intended to help alleviate traffic issues on Wilton Street. This project is in the early stages and Council will update residents with additional information once it is available.

4.3.5 – COVID-19 Stimulus Program – Application submitted

Councillor Austin informed the Public that the Town has applied for funding (COVID-19 Stimulus Program) with the potential to be awarded \$150,000 for upgrades to buildings to help comply with COVID-19 standards. The Town decided to focus on the Community Hall. This funding is 90/10 and the Town is awaiting information on whether the application has been approved. More information will be available in the New Year.

4.3.6 – Business Permit Application – Approval in Principle

Mayor Dawson called for a motion.

RESOLUTION # 2020/157

AUSTIN/KENNEDY:

WHEREAS THE LANDS AND PLANNING COMMITTEE HAS REVIEWED THE BUSINESS APPLICATION SUBMITTED BY GEORGE'S MOUNTAIN VILLAGE ON DECEMBER 10, 2020 AND HAVE RECOMMENDED TO COUNCIL TO ACCEPT THE APPLICATION ON THE BASIS OF AN APPROVAL IN PRINCIPLE; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE IN PRINCIPLE BUSINESS APPLICATION # 2020-054 SUBJECT TO ANY AND ALL APPROVALS FROM OTHER REGULATING GOVERNMENT AGENCIES ARE OBTAINED AND SUBMITTED TO THE TOWN OF STEADY BROOK. THE FOLLOWING CONDITIONS MUST BE MET TO OBTAIN A PERMIT:

- 1. FOOD ESTABLISHMENT LICENCE.**
- 2. NL LIQUOR LICENCE.**

3. ANY OTHER REQUIREMENTS IDENTIFIED BY SERVICE NL.

IN FAVOUR: (6) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy

OPPOSED: (1) Rose

RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Community Rink – Request for Volunteers to help with rink maintenance.

Councillor Kennedy explained the Town is preparing to construct the community ice rink located at the basketball court within the playground on Wilton Street. Currently, the Town is looking for volunteers to help maintain the rink. The Town Clerk indicated an email has been sent to residents including all the volunteer information. Councillor Kennedy encouraged residents interested in volunteering to contact the Town Office.

4.4.2 – “Light Up Steady Brook” – Community Lights and Display Contest

Councillor Kennedy notified residents of a community event in lieu of the community Christmas brunch. Due to COVID-19 restrictions, the Town decided to have a virtual event called “Light Up Steady Brook” whereby residents decorate to help spread Christmas cheer. The event has 6 different categories and prizes will be given to each winner. Judging will take place on December 23, 2020. Councillor Kennedy encouraged residents to participate in this event.

4.5 GREAT HUMBER JOINT COUNCIL:

4.5.1 – Meeting cancelled due to COVID-19.

4.6 FINANCE:

4.6.1 – Approval of Invoices - \$46,550.08

Mayor Dawson asked for a motion to approve the invoices.

**RESOLUTION
2020/158**

ROSE/MORRISSEY:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$46,550.08.

IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.7 ADMINISTRATION:

NOTHING TO REPORT.

Councillor Dyke indicated the Administration Committee is currently working on various items and the information will be brought to a public meeting in the next couple of months.

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 – Next Meeting – November 27, 2020

Councillor Rose stated the Watershed Committee held a meeting on November 27, 2020. He noted it has been difficult to schedule a meeting during the last few months due to the Provincial Restrictions regarding COVID-19. Councillor Rose expressed concerns with various items notably construction being done within the watershed area without permits. He indicated Council has discussed installing cameras to help monitor the watershed area. Councillor Rose asked anyone using our watershed area for recreational purpose (i.e., Cabins, snowmobiling, and ATV) to follow Provincial Legislation and respect the area as it is the location of Town's water source.

Mayor Dawson reiterated Councillor Rose's sentiments and further discussed the importance of monitoring the Town's watershed area.

5. OTHER CORRESPONDENCE:

NOTHING TO REPORT.

6. OTHER BUSINESS:

NOTHING TO REPORT.

7. COUNCILOR'S / MAYOR FORUM:

Mayor Dawson – Thanked the residents for their patience during this year and acknowledged all the hard work over the last year by each Councillor. He noted it is a pleasure to work with everyone. Mayor Dawson reminded the public, if anyone has any questions/concerns, to contact the Town Office via email/telephone and any concerns will be addressed in a timely manner. He wished residents a Merry Christmas and Happy New Year.

Deputy Mayor Morrissey – Wished residents a Merry Christmas and Happy New Year.

Councillor Austin – Wished residents a Merry Christmas and Happy New Year.

Councillor Diamond – The Town is working diligently to keep the roads clear of snow for the residents. Wished residents a Merry Christmas and Happy New Year.

Councillor Dyke – Reminded residents of the Town Office Christmas Hours and explained a staff member will be on call in the event of an emergency. Town Office sent an email to the residents outlining this information during the holiday season. Wished residents a Merry Christmas and Happy New Year.

Councillor Kennedy – Wished residents a Merry Christmas and Happy New Year.

Councillor Rose – Wished residents a Merry Christmas and Happy New Year.


Mayor Dawson called for a motion to adjourn.

**RESOLUTION
2020/159**

**DIAMOND:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
ADJOURN THE MEETING ON DECEMBER 17, 2020 AT 7:33
PM.**

MEETING WAS ADJOURNED AT 7:33 PM.

NEXT PUBLIC MEETING WILL BE JANUARY 21, 2021.



Mayor Bill Dawson



Town Clerk