



TOWN OF STEADY BROOK
PUBLIC MEETING
Dec 7, 2017

ATTENDANCE:

Mayor Donna Thistle
T. Caines, Town Clerk/Manager

Councillors:

C. Pike
C. Sutherland
C. Wells
C. Howlett
C. Austin
C. Dawe

ABSENT:

DELEGATIONS/GUESTS:

The meeting was called to order at 7:00 p.m.

Agenda Item

(1) Call Meeting to Order

Mayor Thistle called the meeting to order by welcoming everyone present.
The Mayor called for any additions/amendments to the agenda.

**RESOLUTION
2017/135**

AUSTIN/HOWLETT:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE AGENDA FOR DEC 7, 2017 .
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe
OPPOSED: (0)
RESOLUTION CARRIED

1.1) Minutes of Previous Meeting

Minutes of Nov 9, 2017 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION
2017/136**

AUSTIN/HOWLETT:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE PUBLIC COUNCIL MEETING OF NOVEMBER 9,2017.
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe
OPPOSED: (0)
RESOLUTION CARRIED

S(2)

**Business arising
Action items**

Mayor Thistle stated that she would like to enter a In-camera meeting to discuss an email that came forward December 7, 2017 regarding the Artesian Wells and the lowering of the pumps.

**(3) Notices of
Resolutions
arising of minutes**

- The Town of Steady Brook purchased a used 2008 Chevrolet pickup.
- 16 MountainVale driveway did not get paved due to the weather will get done in the spring of 2018.

**(4) Committee
reports**

4.1 OPERATIONS AND PUBLIC WORKS:

- 4.1.1 Municipal Building - Whereas the Town of Steady Brook's town office will be moving to a new municipal building the town will have to purchase new appliances/furnishings for the building. The Town of Steady Brook will transfer \$7000.00 from the Gen Hansen Library fund to the Town of Steady Brook's operating account.

**RESOLUTION
2017/137**

HOWLETT/WELLS:

BE IT RESOLVED TO AUTHORIZE THE TOWN MANAGER TO TRANSFER \$7000.00 FROM THE GEN HANSEN LIBRARY FUND TO THE TOWN OF STEADY BROOK'S OPERATING ACCOUNT TO PURCHASE APPLIANCES/FURNISHINGS FOR THE NEW MUNICIPAL BUILDING.

IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

- 4.1.2 Artesian Wells - Town is operating on surface water. lowering of the pumps have not happened waiting on materials. Mayor Thistle stated that she would like to go into a in-camera meeting to discuss further as new information came forward regarding an increase in cost of the materials.

- 4.1.3 Artesian Wells - IN-CAMERA

4.2 EMERGENCY MEASURES:

Emergency Plan to be updated and resubmitted to council for approval and forwarded to Fire & Emergency Measures. Councillor Howlett and Austin will get together in the New Year to

review the changes that need to be made.

4.3 PLANNING AND DEVELOPMENT:

NOTHING TO REPORT

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 - Santa Visit - December 9, 2017 Breakfast with Santa 8:30 am. Town Clerk/Manager to send out another reminder.

4.5 GREAT HUMBER JOINT COUNCIL:

Deputy Mayor Wells stated that Mayor Thistle received unanimous support from fellow GHJC members regarding her vocalizations on regionalization and how municipalities want to move forward on a new model of regionalization called rationalization.

4.6 FINANCE:

4.6.1 - Approval of Invoices \$85,296.70

**RESOLUTION
2017/138**

PIKE/SUTHERLAND:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE INVOICES IN THE AMOUNT OF \$ 85,296.70
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe
OPPOSED: (0)
RESOLUTION CARRIED**

- 4.6.2 Tech Construction - Approval of Claim #6

**RESOLUTION
2017/139**

PIKE/AUSTIN:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE PAID INVOICE CLAIM # 6 TO TECH CONSTRUCTION IN THE AMOUNT OF \$285,632.06
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe
OPPOSED: (0)
RESOLUTION CARRIED**

- 4.6.3 2018 Municipal Budget - Whereas over the last 4 years the town has expended large sums of money for a new water system, a new piece of equipment, a new pickup truck, construction of a new fire hall/maintenance garage/town office. With no corresponding increase in taxation over the period of time, this council finds it necessary to increase the mil rate.

**RESOLUTION
2017/140**

HOWLETT/PIKE:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK

APPROVE THE 2018 MUNICIPAL BUDGET WITH A CHANGE IN MIL RATE FROM 5 MILS TO 6 MILS AS PRESENTED TO COUNCIL ON DECEMBER 7, 2017
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe
OPPOSED: (0)
RESOLUTION CARRIED

4.6.4 - Informal Accommodations - Whereas there have been Informal Accommodations operating in the Town of Steady Brook council has imposed a new tax for such operations where they will be required to pay a fee to the Town of Steady Brook.

**RESOLUTION
2017/141**

HOWLETT/DAWE:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK IMPOSE A NEW TAX FOR INFORMAL ACCOMMODATIONS IN THE AMOUNT OF \$ 400.00 PER YEAR.
IN FAVOUR: (4) Thistle, Wells, Howlett, Dawe
OPPOSED: (0)
ABSTAINED (3) Pike, Sutherland, Austin
(Conflict of Interest)
RESOLUTION CARRIED

4.7 ADMINISTRATION:

- 4.7.Town office closed December 11-13 & Dec 25 - Jan 2, 2018

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 - Next meeting Feb 13, 2018. Councillor Howlett stated that there has been lack of attendance from Marble Mountain Development Corporation and that the Watershed Committee will be sending a letter to MMDC stating the importance of someone attending these meetings from MMDC.

5. OTHER CORRESPONDENCE:

NOTHING TO REPORT

6. OTHER BUSINESS:

NOTHING TO REPORT

7. COUNCILOR'S / MAYOR FORUM:

Councillor Dawe - Councillor Dawe, Howlett and Austin met with Laura King from the Stewardship Association late November, 2017. Councillor Dawe stated that Laura told them that there is lots of funding out there for the wetlands and that if council can find a project that they would like to do that the Stewardship Association would source the funding. Councillor Dawe stated

that they should set up a committee and move forward with applying for funding. Mayor Thistle stated that Councillor Dawe should get in contact with Brent Humphries with Corner Brook Stream Trail as they are the project Manager for the town's trails and with funding out there we could incorporate any funding that is available with the town's trail structure/wetlands area.

Town Clerk/Manger to set up a meeting with Corner Brook Stream Trail and Councillor Dawe.

Mayor Thistle stated to the public that the town actually has two areas of wetlands one on the Westside of Steady Brook and the other on the Eastside with the Eastside only being accessible by boat.

No other Councillors had anything to speak about in the forum.

Mayor Thistle stated council will be entering a In-camera meeting to discuss Operations and Public Works 4.1.3 Artesian Wells.

Mayor Thistle asked the guest to leave but they could return when the In-camera meeting is over.

**RESOLUTION
2017/142**

HOWLETT/AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ENTER A IN-CAMERA MEETING AT 7:40 PM ON TOPIC 4.1.3 ARTESIAN WELLS.

IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

**RESOLUTION
2017/143**

DAWE/WELLS:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK RETURN TO THE REGULAR PUBLIC MEETING ON DECEMBER 7, 2017 AT 8:18PM

IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

**RESOLUTION
2017/144**

PIKE/DAWE:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK EXPLORE WITH OUR ENGINEER ADDITIONAL OPTIONS REGARDING THE RECENTLY REVISED QUOTATION FOR THE LOWERING OF THE PUMPS IN THE ARTESIAN WELLS.

BE IT ALSO RESOLVED THE TOWN WILL SPEND AN ADDITIONAL \$5000.00 IF NECESSARY TO COMPLETE THIS PROJECT.

IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

**RESOLUTION
2017/145**

**AUSTIN:
BE IT RESOLVED TO ADJOURN THE MEETING
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike,
Sutherland
OPPOSED: (0)
RESOLUTION CARRIED**

MEETING WAS ADJOURNED

NEXT PUBLIC MEETING WILL BE JANUARY 11, 2018

Mayor Donna Thistle

Town Clerk/Manager