



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
Feb 8, 2018

**ATTENDANCE:**

Mayor Donna Thistle  
T. Caines, Town Clerk/Manager

**Councillors:**

C. Pike  
C. Sutherland  
C. Wells  
C. Howlett  
C. Austin  
C. Dawe

**ABSENT:**

**DELEGATIONS/GUESTS:**

*The meeting was called to order at 7:00 p.m.*

**Agenda Item**

**1) Call Meeting to Order**

Mayor Thistle called the meeting to order by welcoming everyone present.  
The Mayor called for any additions/amendments to the agenda.

**RESOLUTION  
# 2018/020**

**HOWLETT/DAWE:**  
**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE AGENDA FOR FEB 8, 2018 .**  
**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**1.1) Minutes of Previous Meeting**

Minutes of January 11, 2018 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION  
# 2018/021**

**HOWLETT/AUSTIN:**  
**BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE PUBLIC COUNCIL MEETING OF JANUARY 11, 2018.**  
**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

S(2)

**Business arising  
Action items**

Mayor Thistle asked if there was an update on the Artesian Wells regarding blending. Deputy Mayor Wells nothing new due to the time of year. Wells are currently blending 90/10 surface water.

Councillor Dawe stated that he was in touch with John Sparks (Engineer) to see what options the town has with blending or drilling more wells, Councillor Dawe will be setting up a meeting to discuss further.

Town Manager stated that she left a couple of messages with Jerry Lahey with Department of Environment & Water Conservation for any information that he might be able to assist the town in what our next step should be with the town's water system. Deputy Mayor Wells stated that public works should be a part of that meeting.

Mayor Thistle asked if Councillor Dawe and Brent Humphries Corner Brook Stream Trails had met regarding Steward Association with Municipalities. Town Clerk/Manager stated that both have been contacted and that they will set up a schedule to meet when convenient as Mr. Dawe is working. Mayor would like for them to get together soon.

**(3) Notices of  
Resolutions  
arising of minutes**

NOTHING TO REPORT

**(4) Committee  
reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

- 4.1.1 Artesian Wells - This was discussed in Business Arising

**4.2 EMERGENCY MEASURES:**

4.2.1 - Emergency Measures - The Town Manager updated the Emergency Measures book, the Town Manager would like for council to review the changes and if they have anything to add to let her know, once this is done the Emergency plan will be forwarded to Fire & Emergency Services.

Councillor Austin and Councillor Roy-Sutherland are on Emergency Measures, they will review the plan and provide the Town Manager with any changes if needed.

Councillor Howlett stated that she would help with updating the book.

**4.3 PLANNING AND DEVELOPMENT:**

4.3.1 - Mayor Thistle stated that council had a meeting with all the people that were surrounding the potential development on

Willow Avenue. Some discussion around town that the town did not have the authority to purchase the land. The Mayor stated that the town did have authority to purchase the land. There was a resident who challenged the town's authority to do so, a letter has since been forwarded to the resident stating that the town did have authority to purchase the land as per the Municipalities Act. The Letter was forwarded to the minister as well. The Mayor stated that this is a non issue right now and the site development will be revisited in a couple of months.

**4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 - Memorandum of Understanding - Corner Brook Regional Aquatic Center.

Whereas the Town of Steady brook agreed to engage in a feasibility study for a regional pool, the town will agree to a Memorandum of Understanding between the City of Corner Brook, Massey Drive, Mount Moriah, Humber Arm South, Corner Brook Rapids, and YMCA of Western NL.

**RESOLUTION  
# 2018/022**

**HOWLETT/AUSTIN:**  
**BE IT RESOLVED TO ACCEPT THE MEMORANDUM OF UNDERSTANDING AS PRESENTED.**  
**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**4.5 GREAT HUMBER JOINT COUNCIL:**

4.5.1 - Next meeting Feb 24, 2018 in Corner Brook.  
Mayor Thistle stated GHJC presented a motion on a concept paper on regionalization and clustering communities motion to be forwarded to Minister Eddie Joyce.

**4.6 FINANCE:**

4.6.1 - Approval of Invoices \$55,514.31

**RESOLUTION  
# 2018/023**

**PIKE/HOWLETT:**  
**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE INVOICES IN THE AMOUNT OF \$ 55,514.31**  
**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

- 4.6.2 Tech Construction - Approval of Claim # 11 to Tech Construction for MCW Project 12055

**RESOLUTION  
# 2018/024**

**PIKE/HOWLETT:**  
**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
APPROVE THE INVOICE CLAIM # 11 TO TECH  
CONSTRUCTION IN THE AMOUNT OF \$33,407.50 MCW  
PROJECT 12055**  
**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike,  
Sutherland, Dawe**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

- 4.6.3 57 Marble Drive - Credit resident\$1016.56 business no longer in operation.

**RESOLUTION  
# 2018/025**

**PIKE/HOWLETT:**  
**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
CREDIT 57 MARBLE DRIVE \$1016.56 AS BUSINESS IS NO  
LONGER IN OPERATION.**  
**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike,  
Sutherland, Dawe**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

4.6.4 - Gas Tax Receivable Recovery Summary

**RESOLUTION  
# 2018/026**

**PIKE/SUTHERLAND:**  
**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
APPROVE THE 2017 GAS TAX RECOVERY PLAN AS  
PRESENTED TO TOWN COUNCIL.**  
**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike,  
Sutherland, Dawe**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

4.6.5 - Commissioner for Appeals - Whereas the Town of Steady Brook has to appoint a Review Commissioner for Municipal Assessment Property Appeals

**RESOLUTION  
# 2018/027**

**HOWLETT/AUSTIN:**  
**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
APPOINT DENNIS WATERMAN AS THE REVIEW  
COMMISSIONER FOR MUNICIPAL ASSESSMENT APPEALS.**  
**IN FAVOUR: (6) Dawe, Wells, Austin, Howlett, Pike,  
Sutherland**  
**OPPOSED: (0)**  
**ABSTAINED: (1) Thistle**  
**RESOLUTION CARRIED**

**4.7 ADMINISTRATION:**

- 4.7.1 - Clean and Safe Drinking Water Workshop March 26-29, 2018. Send The Town Manager

**RESOLUTION  
# 2018/028**

**AUSTIN/WELLS:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK SEND THE TOWN CLERK/MANAGER TO THE CLEAN AND SAFE DRINKING WATER WORKSHOP MARCH 26-29, 2018 IN GANDER.**

**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.7.2 - MNL Regional Meetings Rocky Harbour Feb 16-17, 2018. Deputy Mayor Matt Wells to attend possibly Mayor Thistle.

**RESOLUTION  
# 2018/029**

**AUSTIN/SUTHERLAND:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK SEND DEPUTY MAYOR MATT WELLS AND MAYOR DONNA THISTLE TO THE MNL REGIONAL MEETING IN ROCKY HARBOUR FEB 16, 17, 2018**

**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.7.3 - MSCNL Safety Workshop - Feb 16, 2018 MNL Regional Meeting.

**RESOLUTION  
# 2018/030**

**AUSTIN/PIKE:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK SEND DEPUTY MAYOR MATT WELLS TO THE MSCNL SAFETY WORKSHOP AT THE REGIONAL MEETING IN ROCKY HARBOUR FEB 16, 2018 AT A COST OF \$60.00**

**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**4.8 WATERSHED AND ENVIRONMENT:**

4.8.1 - Next meeting Feb 13, 2018.

**5. OTHER CORRESPONDENCE:**

NOTHING TO REPORT

**6. OTHER BUSINESS:**

Councillor Dawe stated that the acoustics in the room are not very good as Mrs. Gillette in the audience had to ask council to speak up. Might need to get some microphones installed. Mayor Thistle suggested that council try to speak louder at the meetings.

**7. COUNCILOR'S / MAYOR FORUM:**

NOTHING TO REPORT

**RESOLUTION  
# 2018/031**

**MAYOR THISTLE  
BE IT RESOLVED TO ADJOURN THE MEETING**

MEETING WAS ADJOURNED AT 7:25PM

NEXT PUBLIC MEETING WILL BE MARCH 8, 2018

\_\_\_\_\_  
Mayor Donna Thistle

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Town Clerk/Manager