



TOWN OF STEADY BROOK
PUBLIC MEETING
March 2, 2017

ATTENDANCE:

Mayor Peter Rowsell
T. Caines, Town Clerk/Manager

Councillors:

C. Gillette
C. Austin
C. Wilton
C. Diamond
C. Howlett
C. Wells

ABSENT:

DELEGATIONS/GUESTS:

The meeting was called to order at 7:00 p.m.

Agenda Item

(1) Call Meeting to Order

Mayor Rowsell called the meeting to order by welcoming everyone present.

The Mayor called for any additions/amendments to the agenda.

**RESOLUTION
2017/024**

AUSTIN/WILTON:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE AGENDA .

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

1.1) Minutes of Previous Meeting

Minutes of Feb 2, 2017 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION
2017/025**

GILLETTE/DIAMOND:

BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR COUNCIL MEETING OF FEBRUARY 2, 2017.

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

S(2)

Business arising

Action items

NOTHING TO REPORT

(3) Notices of

Resolutions

arising of minutes

TOWN CLERK'S REPORT:

- Lagoon has rats what measures do council want to take to eliminate the problem. Pest control company or poison. Council stated that they would rather go with pest control verses putting out rat poison.
- Lagoon also needs maintenance repairs, rodents have caused some damage in the building
- Water Meters - Northridge are very unhurried, council may want to look into getting a different plumber. Council gave consensus for the Town Clerk Manager to look elsewhere.
- Wastewater Regulations - Town Clerk/Manager notified council that Environment Canada had paid a visit to the town regarding the town becoming compliant with Environment Canada Effluent Regulatory Reporting. The Town Clerk/Manager suggested to council that they have Biomaxx - Steve Priestley come in and do a presentation as he would be able to explain to council what is expected from the town and actually be able to do what is expected by Environment Canada. Steve Priestley will be doing a quote for the town and forwarding it to Town Clerk/Manager. Town Council would like the Town Clerk Manager to set up a time for them to meet with Steve Priestley from Biomaxx in March, 2017. Council would like to see more quotes from other vendors if possible.
- Tool Kit-Changing tire on tractor/loader 253.00 plus tax. Town Clerk Manager recommended that council purchase this tool as one service call to City Tire or Toromont would be 250.00. Council was in consensus to purchase the tool kit.

4.1 OPERATIONS AND PUBLIC WORKS:

- 4.1.1 Municipal Building - Nothing to report

(4) Committee reports

- 4.1.2 Artesian Wells - Email sent to Keith Costello, City of Corner Brook requesting them to do the necessary adjustments to the PRV chamber as per Anderson Engineering request.

4.2 EMERGENCY MEASURES:

NOTHING TO REPORT

4.3 PLANNING AND DEVELOPMENT:

NOTHING TO REPORT

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

Trails - Phase 1 has been turned over to the town for regular maintenance. CBSTD will offer training to the Town's Maintenance workers for \$45.00 an hour the town will probably hire CBSTD for 2to3 hours. Council stated that the old trails in town need to be maintained as well as some of them did not get done.

4.5 GREAT HUMBER JOINT COUNCIL:

4.5.1 - Next meeting March 4, 2017 - Corner Brook

4.6 FINANCE:

4.6.1 - Approval of Invoices \$39,373.20

**RESOLUTION
2017/026**

DIAMOND/AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE INVOICES IN THE AMOUNT OF \$ 39,373.20

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

**RESOLUTION
2017/027**

DIAMOND/AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK PAID CLAIM NO 1 TO TECH CONSTRUCTION FOR THE MUNICIPAL BUILDING PROJECT # 12055 IN THE AMOUNT OF \$27,549.63

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

**RESOLUTION
2017/028**

DIAMOND/AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK PAID A PARTIAL PAYMENT ON CLAIM NO 3 TO PITTMAN'S ENTERPRISES IN THE AMOUNT OF \$30,094.85. THE TOWN HELD BACK PAYMENT OF \$3956.90 AS PER ANDERSON ENGINEERING RECOMMENDATION.

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

4.6.2 - Bank reconciliation - \$136, 494.63

4.7 ADMINISTRATION:

4.7.1 - Employee Performance Evaluation - Employee Contract Section 8:02 and Section 8:03 reworded. Motion for \$2.00 raise.

**RESOLUTION
2017/029**

WELLS/AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK REVISE THE EMPLOYMENT CONTRACT BETWEEN THE TOWN OF STEADY BROOK AND THE MAINTENACE STAFF REGARDING ARTICLE 8 - SECTION 8:02 AND SECTION 8:03 AS PRESENTED TO TOWN COUNCIL, PENDING THAT THE MAINTENANCE WORKERS RECEIVE A \$2.00 WAGE INCREASE RETRO TO JANUARY 1, 2017.

COUNCILLOR WILTON HAD A COMMENT

COUNCILLOR WILTON STATED THAT A LOT OF UNIONS ARE ROLLING BACK WAGES NOT INCREASING WAGES . COUNCILLOR WELLS STATED THAT WE ARE NOT UNION. COUNCILLOR WILTON STATED THAT WE MADE AN AGREEMENT LAST WEEK AND THAT NOW THEY WOULD HAVE TO KEEP THEIR WORD EVEN THOUGH HE FEELS IT IS TOO BIG OF A RAISE.

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 - NOTHING TO REPORT

5. OTHER CORRESPONDENCE:

Email from Lexie McKenzie - GO Western NL - Sponsor for 2017 Summer Way Finding Project - Humber Valley Map - Looking for a donation of \$550.00.

**RESOLUTION
2017/030**

AUSTIN/DIAMOND:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK DONATE \$550.00 TO THE SUMMER WAY FINDING PROJECT HUMBER VALLEY MAP.

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

6. OTHER BUSINESS:

7. COUNCILOR'S / MAYOR FORUM:

Councillor Gillette updated council on her MNL Meeting in Deer Lake on Feb 24 & 25, 2017.

Mayor Rowsell stated that Bell Aliant service in the Town of Steady Brook is not up to today's standards in his opinion. Mayor Rowsell stated that their Customer Service is terrible.

**RESOLUTION
2017/031**

DIAMOND/GILLETTE:

BE IT RESOLVED TO ADJOURN THE MEETING AT 8:05.

IN FAVOUR: (7) Austin, Gillette, Wilton, Diamond, Rowsell, Howlett, Wells

OPPOSED: (0)

RESOLUTION CARRIED

MEETING WAS ADJOURNED AT 8:05 PM

NEXT PUBLIC MEETING WILL BE MARCH 30, 2017

Mayor Peter Rowsell

Town Clerk/Manager

