



TOWN OF STEADY BROOK
PUBLIC MEETING
March 8, 2018

ATTENDANCE:

Mayor Donna Thistle
T. Caines, Town Clerk/Manager

Councillors:

C. Pike
C. Sutherland
C. Wells
C. Howlett
C. Austin

ABSENT: C. Dawe

DELEGATIONS/GUESTS:

The meeting was called to order at 7:02 p.m.

Agenda Item

1) Call Meeting to Order

Mayor Thistle called the meeting to order by welcoming everyone present.
The Mayor called for any additions/amendments to the agenda.

**RESOLUTION
2018/032**

HOWLETT/AUSTIN:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE AGENDA FOR MARCH 8, 2018.
IN FAVOUR: (6) Thistle, Wells, Austin, Howlett, Pike, Sutherland
OPPOSED: (0)
RESOLUTION CARRIED

1.1) Minutes of Previous Meeting

Minutes of February 8, 2018 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION
2018/033**

HOWLETT/PIKE:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE PUBLIC COUNCIL MEETING OF FEBRUARY 8, 2018.
IN FAVOUR: (6) Thistle, Wells, Austin, Howlett, Pike, Sutherland
OPPOSED: (0)
RESOLUTION CARRIED

S (2)

**Business arising
Action items**

Mayor Thistle asked when the MNL meeting got cancelled in February at Rocky Harbour did a new motion have to be brought forward. MNL meeting is rescheduled for April at the same location. Council decided that another motion was not necessary.

Mayor Thistle questioned the "Emergency Plan" and whether it was submitted to FES. The Town Clerk/Manager stated that it was not submitted as the town was following an old template. FES sent a new template that the town has to follow. The Town Clerk/Manager has made the appropriate changes to the new plan. Emergency Measures Committee are having a meeting on March 14, 2018 at 3:00 pm to review the new Emergency Plan. Town Clerk/Manager stated the next step than is for council to approve in principle than it gets forwarded to FES for approval, then brought back to council for a motion.

**(3) Notices of
Resolutions
arising of minutes**

NOTHING TO REPORT

**(4) Committee
reports**

4.1 OPERATIONS AND PUBLIC WORKS:

- 4.1.1 Artesian Wells – The town is currently blending 70/30 on the Artesian Wells.

Town Clerk/Manager stated that as per request of council that Jerry Lahey will be meeting with council on March 20, 2018 to discuss options to improve our water quality and quantity.

Note:

Deputy Mayor Matt Wells thought that this meeting was to take place with public works first, as per notes taken by the Town Clerk/Manager on Feb 21, 2018 council of the whole meeting, council requested if Jerry Lahey could speak at the next C.O.W on March 20, 2018.

4.2 EMERGENCY MEASURES:

4.2.1 - Emergency Measures – Modification to the new pumper truck that is on order with a cost of \$10,181.00 plus HST.

Modification includes a new remote control operated monitor and a rear dump valve. These two additions did not come with the truck when it was ordered. It is much cheaper to add these changes while the truck is being custom built than to add after the town receives the truck.

**RESOLUTION
2018/034**

PIKE/HOWLETT:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK PURCHASE A REMOTE CONTROL OPERATED MONITOR AND A REAR DUMP VALVE FOR THE NEW FIRE TRUCK AS THE TRUCK ON ORDER DID NOT COME WITH THESE TWO OPTIONS. THE TOTAL COST OF \$10,181.00 PLUS HST.

**IN FAVOUR: (6) Thistle, Wells, Austin, Howlett, Pike,
Sutherland
OPPOSED: (0)
RESOLUTION CARRIED**

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – 4-10 Willow – Rental of Property. Council had discussion on renting out the property located at 4-10 Willow. Motion must come to the table.

**RESOLUTION
2018/035**

**PIKE/SUTHERLAND:
BE IT RESOLVED THE TOWN OF STEADY BROOK RENT
OUT RESIDENTIAL PROPERTY AT 4-10 WILLOW STREET.
IN FAVOUR: (3) Thistle, Pike, Sutherland
OPPOSED: (3) Wells, Austin, Howlett
RESOLUTION NOT CARRIED**

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Library – Book sale in the spring – The Town of Steady Brook will be having a book sale in the spring to sell off the books in the library.

4.5 GREAT HUMBER JOINT COUNCIL:

4.5.1 – GHJC are engaging the Minister on a Regionalization Proposal.

4.6 FINANCE:

4.6.1 - Approval of Invoices \$41,223.36

**RESOLUTION
2018/036**

**PIKE/AUSTIN:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
APPROVE THE INVOICES IN THE AMOUNT OF \$41,223.36
IN FAVOUR: (6) Thistle, Wells, Austin, Howlett, Pike,
Sutherland
OPPOSED: (0)
RESOLUTION CARRIED**

- 4.6.2 – Financial Statements 2017

**RESOLUTION
2018/037**

**PIKE/HOWLETT:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
APPROVE THE 2017 FINANCIAL STATEMENTS AS
PRESENTED TO COUNCIL.
IN FAVOUR: (6) Thistle, Wells, Austin, Howlett, Pike,
Sutherland
OPPOSED: (0)
RESOLUTION CARRIED**

4.6.3 – 6 Up River Road – Business not in operation credit of \$400.00 to be applied to residents Air B&B Tax

**RESOLUTION
2018/038**

HOWLETT/AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK CREDIT 6 UP RIVER ROAD \$400.00 AS THE AIR B&B HAS NOT BEEN IN OPERATION SINCE MID-DECEMBER.

IN FAVOUR: (5) Thistle, Wells, Austin, Howlett, Sutherland

OPPOSED: (0)

ABSTAINED: (1) Pike

RESOLUTION CARRIED

4.7 ADMINISTRATION:

- 4.7.1 – Dale Carnegie Course – Town Clerk/Manager to attend in September 2018. Course is 9 weeks, 1 night a week. Cost \$1695.00 plus HST.

**RESOLUTION
2018/039**

AUSTIN/PIKE:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK REGISTER THE TOWN CLERK/MANAGER FOR THE DALE CARNEGIE COURSE IN SEPTEMBER OF 2018 IN THE AMOUNT OF \$1695.00 PLUS TAX.

IN FAVOUR: (6) Thistle, Wells, Austin, Howlett, Pike, Sutherland

OPPOSED: (0)

RESOLUTION CARRIED

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 – Signage to be put up by the Maintenance Personnel and to close the gate.

5. OTHER CORRESPONDENCE:

Email from Todd Flynn - Corner Brook is holding an Event Debriefing session with neighboring West Coast communities on March 15, 2018 3rd Floor, Sir Richard Squires Building from 9:00am – 12:00 noon regarding the West Coast flood that started on January 12, 2018. They would like to see Town Clerk or Town Manager's and/or Fire Chiefs to attend this meeting.

Council in agreement with the Town Clerk/Manager and the Fire Chief to be attending.

6. OTHER BUSINESS:

7. COUNCILOR'S / MAYOR FORUM:

NOTHING TO REPORT

**MAYOR THISTLE
ASKED FOR A MOTION TO ADJOURN THE MEETING.**

**RESOLUTION
2018/040**

**HOWLETT:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
ADJOURN THE MEETING.**

MEETING WAS ADJOURNED AT 7:20PM

NEXT PUBLIC MEETING WILL BE APRIL 5, 2018

Town Clerk Manager will be off from April 11-20, 2018

Mayor Donna Thistle

Town Clerk/Manager

