



TOWN OF STEADY BROOK
PUBLIC MEETING
May 10, 2018

ATTENDANCE:

Mayor Donna Thistle
T. Caines, Town Clerk/Manager

Councillors:

C. Pike
C. Wells
C. Howlett
C. Dawe
C. Austin

ABSENT: C. Sutherland

DELEGATIONS/GUESTS:

The meeting was called to order at 7:00 p.m.

Agenda Item

1) Call Meeting to Order

Mayor Thistle called the meeting to order by welcoming everyone present.

The Mayor called for any additions/amendments to the agenda.

Deputy Mayor Wells added Civic Addresses to Emergency Measures 4.2.1

Councillor Dawe added speed bumps to Operations and Public Works 4.1.4

**RESOLUTION
2018/048**

HOWLETT/AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE AGENDA FOR MAY 10, 2018 AS AMENDED.

IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin

OPPOSED: (0)

RESOLUTION CARRIED

1.1) Minutes of Previous Meeting

Minutes of April 5, 2018 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION
2018/049**

HOWLETT/AUSTIN:

BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE PUBLIC COUNCIL MEETING OF APRIL 5, 2018.

IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin
OPPOSED: (0)
RESOLUTION CARRIED

S (2)

Business arising
Action items

As per a resident's request on MountainVale at the last public meeting to install a 40km speed sign and to move the hearing-impaired sign so that it is more visible, note: this action has been done.

Mayor Thistle noted that Councillor Dawe set up a meeting with John Sparkes regarding the Artesian Wells/Water issues. Learned a lot and are moving forward on the water.

Mayor Thistle stated that council is to review the Planning & Development regulations and note any changes they would like to see.

(3) Notices of
Resolutions
arising of minutes

NOTHING TO REPORT

(4) Committee
reports

4.1 OPERATIONS AND PUBLIC WORKS:

- 4.1.1 Artesian Wells – Council received a letter from Anderson Engineering today with several options regarding the towns water supply. The letter has not yet been addressed by all of council, council will meet to review the letter.

- 4.1.2 PRV Chambers – Motion to order parts for the Pressure Reducing Valves that control the water coming into town. Town of Pasadena will be doing the installation.

RESOLUTION
2018/050

PIKE/WELLS:
BE IT RESOLVED THE TOWN OF STEADY BROOK
APPROVE THE QUOTE FROM EMCO IN THE AMOUNT OF
\$2474.69 PLUS HST FOR PARTS TO DO MAINTENANCE
REPAIRS TO THE PRV CHAMBER.

IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin
OPPOSED: (0)
RESOLUTION CARRIED

- 4.1.3 EnviroMed Detection Systems – The town has to order a new gas detector; the gas detector is used for entering any confined spaces. The town's current gas detector is now obsolete and needs to be replaced. The cost of the new gas Detector is \$1385.00 plus hst.

**RESOLUTION
2018/051**

**PIKE/AUSTIN:
BE IT RESOLVED THE TOWN OF STEADY BROOK
PURCHASE A GAS DETECTOR FOR CONFINED SPACES
FROM ENVIROMED DETECTION SYSTEMS IN THE AMOUNT
OF \$1385.00 PLUS HST
IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin
OPPOSED: (0)
RESOLUTION CARRIED**

- 4.1.4 – Speed Bumps

Councillor Jerry Dawe spoke about the current speed bumps and there was discussion on how many to order. Council decided to purchase speed bumps but not to exceed \$3000.00. This would include speed bumps and appropriate signage (speed bumps ahead).

**RESOLUTION
2018/052**

**WELLS/DAWE:
BE IT RESOLVED THE TOWN OF STEADY BROOK
PURCHASE SPEED BUMPS NOT TO EXCEED \$3000.00.
IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin
OPPOSED: (0)
RESOLUTION CARRIED**

Action

Jerry Dawe mentioned that Public Works will be going around to see what areas need to be paved. Deputy Mayor Wells asked if we still had quotes. Town Clerk manager stated yes but quotes are usually only good for 30 days, will check and see if the quotes that were done last fall are still good.

4.2 EMERGENCY MEASURES:

4.2.1 - Emergency Measures – Civic Addresses – Deputy Mayor Wells met with the Fire Department, the Fire Department noted that the civic addresses 98, 100, 102 and 104 needs to be renumbered as the numbers are not in compliance with the 911 addressing guidelines.

When a 911 Emergency vehicle would be responding to an address of 57 to 97 Marble Drive and they view the first house coming from the highway turn off, the number is 98 up to 104. They would than turn around at the 4 way stop and go back looking for the house numbered from 57 to 97, thinking they have missed seeing it. The unnecessary delay could put someone at risk in getting the timely emergency response.

Action

Town Clerk/Manager to contact Municipal Assessment to see if this problem can be rectified.

4.3 PLANNING AND DEVELOPMENT:

Mayor Thistle stated that there is nothing to report now but there may be something at the next meeting.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Library Book Sale – The Town of Steady Brook will be having a book sale May 15 & 16 at the old town office, 32 Wilton Street. All books will be \$1.00 each. Sale will start at 1-3 pm and 6-8 pm for both days.

Mayor Thistle asked who would be doing the book sale. Councillor Howlett stated that herself and Councillor Austin will be doing the sale. The Mayor thanked them for contributing their time.

Councillor Dawe asked if there was any advertising being done such as the radio. Council was told that there would be a cost with advertising on the radio. There has been posters put up at the mail box and advertisement on the town's Facebook page, plus email has circulated to the residents.

4.4.2 – Clean up Week – May 21-27, 2018

4.4.3 – Flagpoles – The Town of Steady Brook received some quotes on flagpoles to be installed in front of the New Municipal Building. Three poles – Canada Day Flag, NL Flag, and the Town of Steady Brook Flag. There was much discussion on the cost of the flags. Council came to a decision and the following motion was read.

**RESOLUTION
2018/053**

HOWLETT/ AUSTIN:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK PURCHASE 3 FLAG POLES, THE AMOUNT IS NOT TO EXCEED OVER \$8500.00 PLUS HST INSTALLATION INCLUDED. FLAG POLES WILL BE MOUNTED IN FRONT OF THE NEW MUNICIPAL BUILDING.

IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin

OPPOSED: (0)

RESOLUTION CARRIED

4.5 GREAT HUMBER JOINT COUNCIL:

Next meeting will be held in Norris Point on June 2, 2018.

Deputy Mayor Wells attended the last meeting in Massey Drive MHA Scott Reid attended the meeting. Deputy Mayor stated that a motion was carried to carry out a study on Regionalization regarding the Greater Humber Region, Western NL.

Proposal: Regional Task Force for Developing Alternative Solutions for Sharing Community Services.

Deputy Mayor Wells will confirm if this proposal can be released to the public.

4.6 FINANCE:

4.6.1 - Approval of Invoices \$ 30,765.88

**RESOLUTION
2018/054**

HOWLETT/PIKE:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE INVOICES IN THE AMOUNT OF \$30,765.88
IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Howlett
OPPOSED: (0)
RESOLUTION CARRIED**

4.7 ADMINISTRATION:

Mayor Thistle stated that the following meetings under Administration on the Agenda should have been discussed at a committee level before coming to the Public Meeting. Town Clerk/Manager stated normally they would be however she was not aware of such training until last week and did not have time to present to council before the Public Meeting.

- 4.7.1 – Conflict of Interest & Conducting Council Meetings – May 23, 2018 - Deer Lake.

There was much discussion on whether to send anyone or not. Deputy Mayor Wells stated that Council is aware of when they are in a conflict of interest and understands how the conflict of interest works and did not think that council needed to attend the training that was going ahead on May 23, 2018.

**RESOLUTION
2018/055**

HOWLETT/DAWE:

**BE IT RESOLVED THE TOWN OF STEADY BROOK SEND COUNCIL TO CONFLICT OF INTEREST & CONDUCTING MEETINGS. TRAINING IN DEER LAKE MAY 23, 2018.
IN FAVOUR: (0)
OPPOSED: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin**

RESOLUTION CARRIED

4.7.2 – SAM Stewardship Meeting – This was brought to council before with the possibility of Councillor Dawe attending, Councillor Dawe will not be going but Councillor Austin stated that she would be able to attend.

**RESOLUTION
2018/056**

HOWLETT/DAWE:

**BE IT RESOLVED THE TOWN OF STEADY BROOK SEND COUNCILLOR AUSTIN TO THE STEWARDSHIP ASSOCIATION MEETING MAY 25 – 26, 2018 IN STEPHENVILLE - CROSSING
IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin
OPPOSED: (0)**

RESOLUTION CARRIED

4.7.3 – PMA Annual Convention – Corner Brook June 5, 2018 7-9 pm Advanced Module 2. June 6 & 8, 2018 PMA

**RESOLUTION
2018/057**

**HOWLETT/WELLS:
BE IT RESOLVED THE TOWN OF STEADY BROOK SEND
THE TOWN CLERK/MANAGER TO THE ANNUAL PMA IN
CORNER BROOK DATED JUNE 6 – 8, 2018 AND DO THE
ADVANCED MODULE 2 COURSE JUNE 5 FROM 7-9PM.
IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin
OPPOSED: (0)**

RESOLUTION CARRIED

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 – Domestic Harvesting Application – To cut wood in the Pasadena area, a slight corner of the map is showing in the town's watershed area. Councillor Howlett stated that they would not be cutting in the watershed area, as they have to meet all the buffers and zoning requirements. Much discussion took place with the Watershed Committee recommending that the Town of Steady Brook approve the application.

**RESOLUTION
2018/058**

**HOWLETT/ AUSTIN:
BE IT RESOLVED THE TOWN OF STEADY BROOK
APPROVE THE APPLICATION FOR DOMESTIC
HARVESTING TO FISHERIES LANDS & RESOURCES AS
PER RECOMMENDATION FROM THE WATERSHED
COMMITTEE.
IN FAVOUR: (6) Thistle, Wells, Dawe, Howlett, Pike, Austin
OPPOSED: (0)**

RESOLUTION CARRIED

5. OTHER CORRESPONDENCE:

Nothing to Report

6. OTHER BUSINESS:

Nothing to Report

7. COUNCILOR'S / MAYOR FORUM:

Nothing to Report

**MAYOR THISTLE
ASKED FOR A MOTION TO ADJOURN THE MEETING.**

**RESOLUTION
2018/059**

**HOWLETT:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
ADJOURN THE MEETING.**

MEETING WAS ADJOURNED AT 8:00 PM

NEXT PUBLIC MEETING WILL BE June 14, 2018

Mayor Donna Thistle

Town Clerk/Manager