



TOWN OF STEADY BROOK
PUBLIC MEETING
NOVEMBER 7, 2019

ATTENDANCE:

Mayor Matthew Wells
Julie Morgan (Administrative Assistant)
Chuck Pinksen (Maintenance Operator)

Councillors:

C. Dawson
C. Diamond
C. Rose
C. Morrissey

ABSENT:

C. Austin

The meeting was called to order at 7:00 p.m.

Agenda Item

1) Call Meeting to Order

Mayor Wells called the meeting to order at 7:00 p.m. and asked if there were any additions or omissions to the November 7, 2019 Agenda.

There were no additions or omissions to the Agenda.

Mayor Wells asked for a motion to adopt the November 7, 2019 Agenda.

**RESOLUTION
2019/140**

DAWSON/MORRISSEY:

BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF NOVEMBER 7, 2019.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

1.1) Minutes of Previous Meeting

Mayor Wells then proceeded onto the adoption of the October 3, 2019 Minutes. He asked if there were any errors/omissions to note.

There were no errors or omissions.

Mayor Wells asked for a motion to adopt the October 3, 2019 Minutes.

RESOLUTION
2019/141

DAWSON/MORRISSEY:
BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF OCTOBER 3, 2019.
IN FAVOUR: (5) Dawson, Diamond, Rose, Wells, Morrissey
OPPOSED: (0)
RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

(2) Business
Arising
Action Item

NOTHING TO REPORT.

(3) Notices of
Resolutions
Arising of
Minutes

NOTHING TO REPORT.

Delegations &
Guests

NOTHING TO REPORT.

(4) Committee
Report

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 – Application for Public Groundwater Supply Protection

Mayor Wells asked for a motion to approve the application for
Public Groundwater Supply Protection.

RESOLUTION
2019/142

DIAMOND/MORRISSEY:
BE IT RESOLVED THE TOWN OF STEADY BROOK MAKE AN
APPLICATION FOR PROTECTION FOR PUBLIC
GROUNDWATER SUPPLY WHICH SERVICES THE TOWN OF
STEADY BROOK AS OUTLINED UNDER SECTIONS 39 AND
61 OF THE WATER RESOURCES ACT SNL 2002 CW-4.01.
IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells
OPPOSED: (0)
RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.1.2 – Nor Ten Lease – Change Lagoon Monitoring Providers

Mayor Wells explained the Town would be switching from Biomaxx; the Town's current provider that is located off the island, to a local provider under the name Nor Ten. This work pertains to the requirements from the Federal Government that the Town must constantly monitor its outflow. Mayor Wells also mentioned that Nor Ten will also be offering PRV maintenance and other service work that could be beneficial to the Town.

Mayor Wells called for a motion.

**RESOLUTION
2019/143**

DIAMOND/ROSE:

BE IT RESOLVED THE TOWN OF STEADY BROOK CHANGE SERVICE PROVIDERS AND ENTER INTO A LEASE AGREEMENT WITH NOR TEN FOR SERVICES OF MONITORING OUTFALL READINGS FOR THE LAGOON.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

Councilor Diamond stated that the switch from Biomaxx to Nor Ten will save the Town \$1420.00 a year.

4.1.3 – Maintenance Update

The Maintenance Operator gave a brief update on general maintenance around Town.

4.2 EMERGENCY MEASURES:

4.2.1 – Emergency Plan Update

Councilor Dawson stated that the Emergency Committee is continuing the update they started after the power outage.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Development Application – 49 Dogwood Drive

Mayor Wells stated that he has immediate family members who live at the address and asked Council if he was a conflict of interest.

**RESOLUTION
2019/144**

DAWSON/DIAMOND:

BE IT RESOLVED THE TOWN OF STEADY BROOK ACKNOWLEDGE THAT MAYOR MATTHEW WELLS IS NOT IN A CONFLICT OF INTEREST AS COUNCIL RECOGNIZES THERE IS NO MONETARY VALUE IN APPROVING SUCH APPLICATION.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked for a motion to approve the building application for 49 Dogwood Drive.

**RESOLUTION
2019/145**

MORRISSEY/DIAMOND:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE BUILDING APPLICATION FOR 49 DOGWOOD DRIVE CONTINGENT ON APPLICANT USING BLAST ROCK TO ALLOW PROPER WATER DRAINAGE IN THE AREA AS AMENDED.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the amended motion.

No one spoke to the amended motion.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Bon Fire Night

Mayor Wells noted that the chairperson of the Recreation Committee, Councilor Yvan Sutherland, has resigned from Council as of last week.

Councilor Rose thanked those who attended the event. Councilor Dawson acknowledged the Fire Department for their great efforts.

4.4.2 – Community Events Committee

Mayor Wells gave a brief description of what the role of the Community Events Committee would consist of and noted that a letter engaging interest would be going out to all residents soon.

4.5 GREAT HUMBER JOINT COUNCIL:

4.5.1 – Update – October 26, 2019 Meeting

Mayor Wells did not attend the October 26 meeting. However, he did meet with a representative. Mayor Wells gave a brief update regarding the Great Humber Joint Council. Mayor Wells also noted that Council must motion in a new representative to sit on the Great Humber Joint Council as he is resigning.

4.6 FINANCE:

4.6.1 – Approval of Invoices - \$39,307.10

Mayor Wells asked for a motion to approve the invoices.

**RESOLUTION
2019/146**

ROSE/MORRISSEY:
**BE IT RESOLVED THE TOWN OF STEADY BROOK
APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT
OF \$39,307.10.**
IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells
OPPOSED: (0)
RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.6.2 – Transfer of 100,000.00 from GIC

Mayor Wells asked for a motion to approve the transfer.

**RESOLUTION
2019/147**

ROSE/DAWSON:
**BE IT RESOLVED THE TOWN OF STEADY BROOK
APPROVE A TRANSFER OF \$100,000.00 FROM THE GIC
ACCOUNT TO THE TOWN OF STEADY BROOK'S CHEQING
ACCOUNT.**
IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells
OPPOSED: (0)
RESOLUTION CARRIED

4.6.3 – Photocopier

Mayor wells asked for a motion to approve entering into a lease agreement for a photocopier.

**RESOLUTION
2019/148**

ROSE/DAWSON:
**BE IT RESOLVED THE TOWN OF STEADY BROOK ENTER
INTO A LEASE AGREEMENT FOR A PHOTOCOPIER WITH
MODERN BUSINESS EQUIPMENT LTD.**
IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells
OPPOSED: (0)
RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.6.4 – 2020 Budget Update

Councilor Dawson stated that the 2020 Budget update is ongoing.

4.7 ADMINISTRATION:

4.7.1 – MAA – Town Clerk Training November 28, 2019

Mayor Wells asked for a motion to approve the Town Clerk's training.

**RESOLUTION
2019/149**

DIAMOND/MORRISEY:

BE IT RESOLVED THE TOWN OF STEADY BROOK SEND THE TOWN CLERK TO MAA TRAINING ON NOVEMBER 28, 2019.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.7.2 – Regional Pool Committee – Appoint Representative

Mayor Wells stated that Council must appoint a new representative to sit on the Regional Pool Committee.

4.7.3 – MNL Representative

Mayor Wells asked for a motion to appoint Councilor Dawson as MNL representative.

**RESOLUTION
2019/150**

DIAMOND/ROSE:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPOINT DEPUTY MAYOR, BILL DAWSON, TO REPRESENT STEADY BROOK FOR THE UPCOMING MNL CONFERENCE IN ST. JOHN'S ON NOVEMBER 14-16, 2019.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 – Application for Cabin – Transfer of Ownership

Mayor Wells asked for a motion to approve the transfer of ownership.

**RESOLUTION
2019/151**

ROSE/DAWSON:

WHEREAS THE TOWN OF STEADY BROOK ACKNOWLEDGES THE EXPERTISE ON THE WATERSHED COMMITTEE AND ACCEPTS THEIR RECOMMENDATIONS ON APPLICATIONS PERTAINING TO THE PROTECTED WATERSHED AREA WITHIN THE TOWN OF STEADY BROOK'S BOUNDARIES, BE IT RESOLVED THE TOWN OF STEADY BROOK ACCEPT THE DECISION OF THE WATERSHED COMMITTEE FOR TRANSFER OF CABIN LEASE AND MINOR REPAIRS.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.8.2 – Application for Snowriders – Trail Maintenance

Mayor Wells asked for a motion to approve maintenance to the trail.

RESOLUTION # 2019/152

ROSE/DAWSON:

WHEREAS THE TOWN OF STEADY BROOK ACKNOWLEDGES THE EXPERTISE ON THE WATERSHED COMMITTEE AND ACCEPTS THEIR RECOMMENDATIONS ON APPLICATIONS PERTAINING TO THE PROTECTED WATERSHED AREA WITHIN THE TOWN OF STEADY BROOK'S BOUNDARIES, BE IT RESOLVED THE TOWN OF STEADY BROOK ACCEPT THE DECISION OF THE WATERSHED COMMITTEE FOR UPGRADES AND REPAIRS TO THE TRAIL THROUGHOUT THE PWSA.

IN FAVOUR: (5) Dawson, Diamond, Morrissey, Rose, Wells

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Wells asked if anyone would like to speak to the motion.

Councilor Rose provided information regarding the trail maintenance.

5. OTHER CORRESPONDENCE:

NOTHING TO REPORT.

6. OTHER BUSINESS:

NOTHING TO REPORT.

7. COUNCILOR'S / MAYOR FORUM:

Councilor Rose – Nothing to Report.

Councilor Diamond – Nothing to Report.

Councilor Morrissey – Gave a brief update of his ongoing investigation of generators.

Councilor Dawson – Acknowledged Mayor Wells and thanked him for his contribution to the Town as Mayor.

Mayor Wells – Reflected on his time as Mayor and thanked Council for their efforts.

Mayor Wells called for a motion to adjourn.

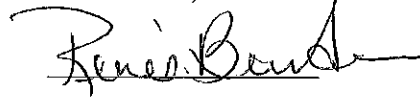
**RESOLUTION
2019/153**

**DIAMOND:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
ADJOURN THE MEETING ON NOVEMBER 7, 2019 AT
7:26PM.**

MEETING WAS ADJOURNED AT 7:26 PM.

NEXT PUBLIC MEETING WILL BE DECEMBER 5, 2019.

Mayor Matthew Wells



Town Clerk