



TOWN OF STEADY BROOK
PUBLIC MEETING
Nov 9, 2017

ATTENDANCE:

Mayor Donna Thistle
T. Caines, Town Clerk/Manager

Councillors:

C. Pike
C. Sutherland
C. Wells
C. Howlett
C. Austin
C. Dawe

ABSENT:

DELEGATIONS/GUESTS:

The meeting was called to order at 7:00 p.m. (Large Turn Out)

Agenda Item

(1) Call Meeting to Order

Mayor Thistle called the meeting to order by welcoming everyone present.
The Mayor called for any additions/amendments to the agenda.

**RESOLUTION
2017/122**

HOWLETT/AUSTIN:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE AGENDA FOR NOV 9, 2017 .
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe
OPPOSED: (0)
RESOLUTION CARRIED

1.1) Minutes of Previous Meeting

Minutes of Oct 12, 2017 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION
2017/123**

HOWLETT/SUTHERLAND:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE PUBLIC COUNCIL MEETING OF OCT 12, 2017.
IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe
OPPOSED: (0)
RESOLUTION CARRIED

S(2)

**Business arising
Action items**

NOTHING TO REPORT

**(3) Notices of
Resolutions
arising of minutes**

- Toyota Tender was accepted- person was informed and picked up the Toyota. Town is now down a truck.
- Fall clean up is completed
- The extra stop signs at the 4-way stop which was installed a few years back have been taken down as it was making the area look to congested with signage.

**(4) Committee
reports**

4.1 OPERATIONS AND PUBLIC WORKS:

- 4.1.1 Municipal Building - Town Clerk/Manager reported that the building is on schedule for Commissioning starting the week of December 11, 2017. Mayor Thistle asked when we would be moving in the new building the Town Clerk/ Manager stated that the town office may not move in until the New Year. Not sure when the Fire Department will be moving in. There will be a grand opening at some point in time.

- 4.1.2 Artesian Wells - Where as the artesian wells are still experiencing trouble filling the reservoir tank. The town's engineer stated that we should lower the pumps in the wells to another 15-18 meters. Council is in agreement with trying this. The Town Clerk/Manager will inform the engineering that the town would like to proceed with lowering the pumps. The town will be switching to surface water effective immediately in the morning. Cost estimate is between \$3500.00 - 4500.00 to lower the pumps in the wells. The town has a significant investment in this project and this is a worth a try. This will also give the town a chance to verify the work that Pittman's Enterprises done on October 9th, 2017 without the town's approval. Deputy Mayor Wells stated that is a plus, and that there is not much more to add to what the Town Clerk/Manager stated. Councillor Dawe stated that it don't make sense that the town has to keep spending money on the project. The Mayor stated the town is that far in now they have to at least try what the engineers suggested. MAYOR THISTLE STATED PAY FOR IT NOW AND FIGHT THE BATTLE LATER.

**RESOLUTION
2017/124**

**WELLS/AUSTIN:
BE IT RESOLVED THAT THE TOWN SPEND UP TO \$5000.00
PLUS HST TO LOWER THE PUMPS 15-18 METERS IN THE
ARTESIAN WELLS AS PER THE TOWN'S ENGINEER'S**

ADVICE.

IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

(Unanimously grudgingly so).

- 4.1.3 Site Specific Health Plan - Where as the Town of Steady Brook has to purchase Salt and Sand from Department of Transportation a site specific health and safety plan has to be adopted by council.

**RESOLUTION
2017/125**

WELLS/PIKE:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADOPT THE ATTACHED SITE SPECIFIC HEALTH AND SAFETY PLAN FOR PICKUP OF ICE CONTROL MATERIALS FROM DEPARTMENT OF TRANSPORTATION

IN FAVOUR: (7) Thistle Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

- 4.1.4 Maintenance Vehicle - Where as the Town of Steady Brook recently sold the Toyota Pickup and with the town needing an additional vehicle for effective operations, and where as the additional vehicle has important but limited use the town will be purchasing a pick up for no more than \$10,000.00 plus HST

**RESOLUTION
2017/126**

WELLS/AUSTIN:

BE IT RESOLVED TO AUTHORIZE THE TOWN MANAGER TO FIND AN APPROPRIATE USED VEHICLE THAT FILLS THE REQUIREMENTS AND TO PROCEED WITH THE PURCHASE OF SAID VEHICLE NOT TO EXCEED \$10,000.00 BEFORE HST.

IN FAVOUR: (7) Thistle Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

- 4.1.5 16 MountainVale Park Paving- Where as the Town of Steady Brook had to remove partial pavement located at 16 MountainVale Park and partial pavement on MountainVale Road due to a service leak the cost of repairs (quote from McKay's Paving is \$3882.61 plus tax.

**RESOLUTION
2017/127**

WELLS/HOWLETT:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE TO PAY THE QUOTE FROM MCKAYS PAVING LTD IN THE AMOUNT OF \$3882.61 PLUS HST

IN FAVOUR: (7) Thistle Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

Mayor asked are there certain specifications for paving, Check with Municipal Affairs to find out.

4.2 EMERGENCY MEASURES:

NOTHING TO REPORT

4.3 PLANNING AND DEVELOPMENT:

4.3.1 - 4-10 Willow Avenue - The Mayor stated that the town of Steady Brook needs to move forward with development, Mayor stated that the Town of Steady Brook will be purchasing 4-10 Willow Avenue and will be able to control such development.

Councillor Pike stated that:

Whereas in the past, the Town of Steady Brook has authorized development that created one lane, dead end streets which present difficulties for emergency access as well as snow clearing and garbage pickup (Ex. Coles Avenue, Keough's Lane and Birch Place).

And, whereas, there currently exists the potential for two landowners to sub-divide lots which could compound this single lane dead end access.

And, whereas, it is in the best interests of the town to encourage appropriate development and assist where it is able.

**RESOLUTION
2017/128**

PIKE/AUSTIN:

BE IT RESOLVED THE ELECTED COUNCIL OF THE TOWN OF STEADY BROOK, RATIFY THE OFFER TO PURCHASE THE PROPERTY LOCATED AT 4-10 WILLOW AVENUE FOR AN UNDISCLOSED SUM SO AS TO CONTROL, BUT NOT PREVENT, FUTURE DEVELOPMENT.

IN FAVOUR: (6) Thistle Wells, Austin, Howlett, Pike, Sutherland

OPPOSED: (1) Dawe

RESOLUTION CARRIED

Councillor Pike stated, Whereas the Town of Steady Brook has agreed to purchase 4-10 Willow Avenue for an undisclosed sum, And, Whereas the council does not want to increase the tax rate of its residence to accomplish this purchase

**RESOLUTION
2017/129**

PIKE/HOWLETT:

BE IT RESOLVED TO USE 50% OF THE TOWNS RESERVE FUNDS TO MAKE THE DOWN PAYMENT ON THE PURCHASE OF 4-10 WILLOW AVENUE. THE FUND WILL BE REPAYED ON SALE OF THE LOTS.

IN FAVOUR: (6) Thistle Wells, Austin, Howlett, Pike, Sutherland

OPPOSED: (1) Dawe

RESOLUTION CARRIED

Councillor Pike stated, Whereas the vendor of the property on 4-10 Willow Avenue has agreed to hold a two year, interest free mortgage for the balance of the payment,

**RESOLUTION
2017/130**

PIKE/SUTHERLAND:

BE IT RESOLVED THE TOWN OF STEADY BROOK ENTER INTO A MORTGAGE AGREEMENT WITH THE VENDOR. THE TERMS OF WHICH ARE TWO YEARS - INTEREST FREE, OR THE SALE OF TWO LOTS, WHICH EVER COMES FIRST.

IN FAVOUR: (6) Thistle Wells, Austin, Howlett, Pike, Sutherland

OPPOSED: (1) Dawe

RESOLUTION CARRIED

The Mayor stated that Councillor Dawe was in favor at last meeting.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 - Santa Visit - December 9, 2017 Breakfast with Santa 8:30 am

4.5 GREAT HUMBER JOINT COUNCIL:

NOTHING TO REPORT

4.6 FINANCE:

4.6.1 - Approval of Invoices \$50,259.13

**RESOLUTION
2017/131**

DAWE/HOWLETT:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE THE INVOICES IN THE AMOUNT OF \$ 50,259.13

IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike, Sutherland, Dawe

OPPOSED: (0)

RESOLUTION CARRIED

- 4.6.2 Expense/Income report was presented to council for review.

4.7 ADMINISTRATION:

- 4.7.1 Municipal Assessment Agency December 7, 2017 Corner Brook at the Greenwood Inn \$40.00 per registrant.

**RESOLUTION
2017/132**

AUSTIN/HOWLETT:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK SEND THE TOWN CLERK/MANAGER AND MAYOR THISTLE

**TO THE MUNICIPAL ASSESSMENT TRAINING IN CORNER
BROOK ON DECEMBER 7, 2017**

**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike,
Sutherland**

OPPOSED: (0)

RESOLUTION CARRIED

- 4.7.2 MNL Donation - Whereas the Municipalities
Newfoundland and Labrador held a fall forum on the West Coast
this year the Town of Steady Brook was in agreement of giving
them a donation to help offset the cost on the MNL forum

**RESOLUTION
2017/133**

AUSTIN/WELLS:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK
GAVE MNL A 500.00 DONATION FOR THE 2017 FALL
FORUM HELD IN CORNER BROOK.**

**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike,
Sutherland, Dawe**

OPPOSED: (0)

RESOLUTION CARRIED

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 - Next meeting Nov 14, 2017 at 7:00 pm

5. OTHER CORRESPONDENCE:

NOTHING TO REPORT

6. OTHER BUSINESS:

Town Clerk requested November 17, 2017 off

7. COUNCILOR'S / MAYOR FORUM:

NOTHING TO REPORT

Mayor Thistle kindly thanked everyone for coming and adjourned
the meeting.

**RESOLUTION
2017/134**

AUSTIN:

BE IT RESOLVED TO ADJOURN THE MEETING

**IN FAVOUR: (7) Thistle, Wells, Austin, Howlett, Pike,
Sutherland**

OPPOSED: (0)

RESOLUTION CARRIED

MEETING WAS ADJOURNED

NEXT PUBLIC MEETING WILL BE DECEMBER 7, 2017

Mayor Donna Thistle

Town Clerk/Manager

