



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
April 22, 2021

**ATTENDANCE:**

Mayor Bill Dawson  
Deputy Mayor Derek Morrissey

**Councillors:**

C. Diamond  
C. Dyke  
C. Rose  
C. Kennedy  
C. Austin

Renee Burden (Town Clerk)

**ABSENT:**

*The meeting was called to order at 7:00 p.m.*

**Agenda Item**

**1) Call Meeting to Order**

Mayor Dawson called the meeting to order at 7:00 p.m. Mayor Dawson welcomed the public and introduced Council and staff and reminded the public of the current Covid-19 restrictions.

Mayor Dawson then proceeded with the meeting. He asked if there were any additions or omissions to the April 22, 2021 Agenda.

There were no additions to the Agenda.

Mayor Dawson asked for a motion to adopt the April 22, 2021 Agenda.

**RESOLUTION  
# 2021/041**

**DYKE/KENNEDY:**

**BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF APRIL 22, 2021.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

**1.1) Minutes of  
Previous Meeting**

Mayor Dawson then proceeded to the adoption of the March 25, 2021 Minutes. He asked if there were any errors/omissions to note.

There were no errors or omissions.

Mayor Dawson asked for a motion to adopt the March 25, 2021 Minutes.

**RESOLUTION  
# 2021/042**

**DIAMOND/AUSTIN:**

**BE IT RESOLVED TO ADOPT THE MINUTES AS  
PRESENTED FOR THE REGULAR PUBLIC COUNCIL  
MEETING OF MARCH 25, 2021.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke,  
Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

**(2) Business  
Arising  
from Items**

NOTHING TO REPORT.

**(3) Notices of  
Resolutions  
Arising of  
Minutes**

NOTHING TO REPORT.

**Delegations &  
Guests**

**(4) Committee  
Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

4.1.1 – Maintenance Update

Councillor Diamond reported Maintenance Personnel have been busy sweeping the roads and cleaning up the sand residue from the winter.

4.1.2 – CBCL – Regional Water Supply – Steady Brook Servicing Plan- Capital Investment Plan Application

Councillor Diamond informed Council this project is a water study with the City of Corner Brook to determine if Corner Brook's water supply has enough capacity to service Steady Brook. It is currently in progress and there is no further information to report at this time.

#### 4.1.3 – Capital Works Project – Musgrave Drive Lift Station

Councillor Diamond explained the Town has been approved for a Capital Works Project for a Lift Station on Musgrave Drive with a projection of a Spring startup date.

#### 4.1.4 – Spring Clean Up Week – May 14- 24, 2021.

Councillor Diamond notified residents Spring Clean Up Week is scheduled for May 14 – 24, 2021. Email notification will be sent to residents with additional information.

### **4.2 EMERGENCY MEASURES:**

#### 4.2.1 – Fire Department – meeting March 31, 2021.

Mayor Dawson informed the Public the Regional Fire Board meeting scheduled for March 31, 2021 did not go ahead due to a lack of quorum. Next meeting is scheduled for April 28, 2021.

### **4.3 PLANNING AND DEVELOPMENT:**

#### 4.3.1 – Building Permit Approvals

Councillor Kennedy explained the Town does not have any permits to be approved at this time.

#### 4.3.2 – COVID-19 Stimulus Program – Upgrades to Community Hall

Councillor Kennedy provided an update on the status of the project and explained the Town has hired a professional designer to oversee the Community Hall upgrades. She noted design plans are currently being drafted and once completed the Town will be acquiring quotes from contractors for the upgrades to the Community Hall. Council is hoping the work will commence soon as the project must be completed by 2021.

#### 4.3.3 – Crown Land Applications – Letter sent to the Minister.

Councillor Kennedy explained the Town has applied for two parcels of Crown Land. The first parcel of land is located on Marble Drive and potentially a new area for rafters. The Town is proposing potentially developing this land (once obtained by Crown Lands) and developing a parking lot to relocate rafter traffic from Wilton Street boat launch area.

The second parcel of land is the green space area located in front of the Town Office Municipal Building. The Town was paying a yearly lease for the land, so Council decided it was in the best interest of the Town to own this parcel of Crown Land.

The Town requires permission from the Minister of Municipal and Provincial Affairs to acquire land. Approval has been received from

the Minister to acquire this land so the Town is now able to move forward with this project.

#### 4.3.4 – Municipal Enforcement Officer

Councillor Kennedy updated the Public regarding a proposed regionalized Municipal Enforcement agreement between Steady Brook, Pasadena, and Deer Lake. Currently, regulations are in place (like animal control) and Steady Brook does not have the support of a Municipal Enforcement Officer to deal with various enforcement issues. During the summer months, Steady Brook also deals with increased traffic (notably on Wilton Street/Forest Drive and Up River Road) which poses safety concerns in the boat launch area. Municipal Enforcement Officer will help alleviate these issues. Municipal Enforcement Officer will be shared with Pasadena and Deer Lake. Further information will be available regarding this regionalized service in the next few months.

#### **4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – ATV Regulations- New Regulations come into effect May 1, 2021.

Councillor Kennedy notified the public that the newly adopted ATV Regulations (adopted at the October 15, 2021 Public Meeting) will be in effect starting May 1, 2021. ATVs will be permitted on all roadways within Steady Brook boundaries. ATV Regulations and a map have been sent out via email to residents. Town Office will also be posting ATV information on the Municipal Facebook page.

#### **4.5 GREAT HUMBER JOINT COUNCIL:**

4.5.1 – Meeting cancelled due to COVID-19.

Mayor Dawson noted there was an attempt to schedule a meeting for April however, it was cancelled due to lack of interest.

#### **4.6 FINANCE:**

4.6.1 – Approval of Invoices

Mayor Dawson asked for a motion to approve the invoices.

#### **ROSE/DIAMOND:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED BY THE FINANCE COMMITTEE IN THE AMOUNT OF \$39,938.26**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**RESOLUTION  
# 2021/043**

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Rose explained the Town's expenses are on track with expected expenditures for this time of year.

#### 4.6.2 – GICs

Mayor Dawson called for a motion.

### **RESOLUTION # 2021/044**

#### **MORRISSEY/ROSE:**

**WHEREAS THE TOWN OF STEADY BROOK'S PROJECTED CASH FLOW REFLECTS AN INCREASE AMOUNT OF FUNDS IN THE TOWN'S OPERATING ACCOUNT: BE IT RESOLVED THE TOWN OF STEADY BROOK TRANSFER A PORTION OF THE 2021 RECEIVABLES COLLECTED INTO A GIC WITH THE BANK OF MONTREAL AS RECOMMENDED BY THE FINANCE COMMITTEE.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Deputy Mayor Morrissey explained during this time of year the Town has extra funds on hand due to the tax collection deadline of March 31. The Town transfers funds into a GIC in an attempt to earn extra money (interest accrued on GICs) for the Town instead of the funds sitting in the Town's operating account.

#### **4.7 ADMINISTRATION:**

##### 4.7.1 – Town Website

Councillor Dyke explained Council is in the process of looking at updating the Town's website. The current website is not user friendly. Council recognizes the Town's website is an important tool for communication and tourism in our community and this project is currently in progress.

#### **4.8 WATERSHED AND ENVIRONMENT:**

NOTHING TO REPORT.

#### **5. OTHER CORRESPONDENCE:**

NOTHING TO REPORT.

#### **6. OTHER BUSINESS:**

NOTHING TO REPORT.

## **7. COUNCILOR'S / MAYOR FORUM:**

Mayor Dawson – commented on the approval of the Water Feasibility study with City of Corner Brook and explained once the water study was complete, the Town will potentially submit a Capital Works application for Water supply upgrades. He noted this project is a regional water supply study and the Town is looking at current and potentially different water sources to determine the best water supply available for the Town of Steady Brook.

Mayor Dawson encouraged the Public to contact the Town Office or Councillors directly if they have any questions or concerns regarding any Town business. Councillors will answer residents' questions and will provide accurate information as sometimes residents are being given speculative information from unofficial sources. The Town recognizes improvements need to be made with communication tools (like the Town's website) and Council is working on fixing these issues to ensure residents are provided with as much information as possible. Residents' questions will be addressed in a timely manner and Council will try and resolve concerns, while at the same time, still presenting all the facts on the matter.

Deputy Mayor Morrissey –confirmed the Town of Steady Brook submitted a joint gas tax application with the City of Corner Brook (proponent of the application) to study the feasibility of Steady Brook joining Corner Brook's water supply. Gas Tax application was approved for \$50,000 and CBCL will be conducting the feasibility study. He noted this is another step in the right direction to address the Town's water quality issues. Council has been looking at various options to address the water quality issue and is working hard to provide a solution to the problem. Residents deserve to have clean and safe drinking water and Council is committed to finding a solution.

Councillor Austin – nothing to report.

Councillor Diamond – nothing to report.

Councillor Dyke – addressed an issue with the Steady Brook Community page which is administered by a group of residents in the community. Councillor Dyke clarified to the Public this particular Facebook page (Steady Brook Community Page) is not an official source of information for the Town of Steady Brook. She expressed disappointment about recent comments from individuals directed to current Councillors and is disheartening to see comments regarding Councillors which are community volunteers and are working with the best intention of the community.

Councillor Kennedy – Recreation Committee is currently planning for the upcoming graduation season and is in the process of discussing options for honoring 2021 Graduates in our community.

Councillor Rose – nothing to report.

Mayor Dawson called for a motion to adjourn.

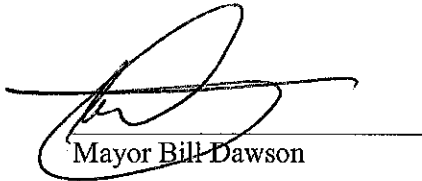
**RESOLUTION**  
**# 2021/045**

**KENNEDY:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
ADJOURN THE MEETING ON APRIL 22, 2021 AT 7:22 PM.**

MEETING WAS ADJOURNED AT 7:22 PM.

NEXT PUBLIC MEETING WILL BE MAY 20, 2021.



Mayor Bill Dawson



Town Clerk