



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
March 25, 2021

**ATTENDANCE:**

Mayor Bill Dawson  
Deputy Mayor Derek Morrissey

**Councillors:**

C. Diamond  
C. Dyke  
C. Rose  
C. Kennedy  
C. Austin

Renee Burden (Town Clerk)

**ABSENT:**

*The meeting was called to order at 7:00 p.m.*

**Agenda Item**

**1) Call Meeting to Order**

Mayor Dawson called the meeting to order at 7:00 p.m. Mayor Dawson welcomed the public and introduced Council and staff and reminded the public of the current Covid-19 restrictions.

Mayor Dawson then proceeded with the meeting. He asked if there were any additions or omissions to the March 25, 2021 Agenda.

There were no additions to the Agenda.

Mayor Dawson asked for a motion to adopt the March 25, 2021 Agenda.

**RESOLUTION  
# 2021/029**

**DYKE/KENNEDY:**

**BE IT RESOLVED TO APPROVE THE AGENDA AS  
PRESENTED FOR THE REGULAR PUBLIC COUNCIL  
MEETING OF MARCH 25, 2021.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke,  
Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

**1.1) Minutes of  
Previous Meeting**

Mayor Dawson then proceeded to the adoption of the February 11, 2021 Minutes. He asked if there were any errors/omissions to note.

There were no errors or omissions.

Mayor Dawson asked for a motion to adopt the February 11, 2021 Minutes.

**RESOLUTION  
# 2021/030**

**DIAMOND/ROSE:**  
**BE IT RESOLVED TO ADOPT THE MINUTES AS  
PRESENTED FOR THE REGULAR PUBLIC COUNCIL  
MEETING OF FEBRUARY 11, 2021.**  
**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke,  
Kennedy, Rose**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

**(2) Business  
Arising  
Action Items**

NOTHING TO REPORT.

**(3) Notices of  
Resolutions  
Arising of  
Minutes**

NOTHING TO REPORT.

**Delegations &  
Guests**

**(4) Committee  
Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

**4.1.1 – Maintenance Update**

Councillor Diamond reported there is a change of date for Garbage collection due to the upcoming Easter holiday. Garbage will not be collected on Friday, April 2, 2021 and will take place on Monday, April 5, 2021. Garbage Collection will resume to its regular schedule starting on Friday, April 9, 2021.

Councillor Diamond discussed an issue on Thistle Drive (near Marblewood) involving a sewer back up due to a frozen line. Maintenance Personnel brought in cameras and thawed the line near the bridge. It was discovered during this repair that there is no grade on the pipe (near the bridge by Marblewood) and the pipe is 4' inches in diameter. Councillor Diamond explained most sewer pipes which run into the main sewer pipe are 6 or 8 inches in

diameter. This issue will be discussed further during the next Public Works Committee meeting.

#### 4.1.2 – CBCL – Regional Water Supply – Steady Brook Servicing Plan

Councillor Diamond informed Council this project is currently in progress and there is no further information to report at this time.

#### 4.1.3 – Capital Works Project – Musgrave Drive Lift Station – Consultant/PCA Agreement

Councillor Diamond explained the Town has been approved for a Capital Works Project for a Lift Station on Musgrave Drive with a projection of a Spring startup date.

### **4.2 EMERGENCY MEASURES:**

#### 4.2.1 – Fire Department – meeting rescheduled due to Alert 5.

Mayor Dawson informed the Public the Regional Fire Board meeting scheduled for February 24, 2021 was cancelled due to Alert 5. Meeting is re-scheduled for March 31, 2021.

#### 4.2.2 – Camera for Gazebo

Mayor Dawson called for a motion.

### **RESOLUTION # 2021/031**

#### **MORRISSEY/ROSE:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK  
PURCHASE SURVEILLANCE CAMERAS FOR THE TOWN'S  
GAZEBO FROM PHONE TECH COMMUNICATIONS IN THE  
AMOUNT OF \$524.74 PLUS HST.**

**IN FAVOUR: (0)**

**OPPOSED: (0)**

**RESOLUTION NOT CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Diamond moved to amend the motion to indicate the camera was portable and was not intended to be used solely in one location.

There was general consensus among Council to amend the motion. Mayor Dawson called for an amended motion.

**DIAMOND/AUSTIN:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK  
PURCHASE A PORTABLE SURVEILLANCE CAMERA FROM  
PHONE TECH COMMUNICATIONS IN THE AMOUNT OF  
\$524.74 PLUS HST.**

**IN FAVOUR: (6) Dawson, Morrissey, Austin, Diamond, Dyke,  
Rose**

**OPPOSED: (1) Kennedy  
RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Dyke explained the amendment to the motion clarifies the intention of the surveillance camera. The camera is portable and will be used, if needed, in various areas throughout Town to protect the Town's assets.

Councillor Diamond agreed and clarified the use of the surveillance camera. The use of the portable camera is dependent on the circumstances and in certain situations the Town may require a surveillance camera to help protect the Town's infrastructure (assets).

Mayor Dawson added the intention of the surveillance camera is to be portable and to be used in areas whereby the Town may be having security issues.

Deputy Mayor Morrissey reiterated other members of Council's statements and emphasized to residents the purpose of the surveillance camera is to protect the Town's assets. He indicated signs will be posted to notify residents where the cameras will be located. He noted the cameras are not intended to be intrusive and are there to protect the Town's assets.

Councillor Kennedy noted she appreciates the opinions of Council how it revolves around a security issue. She noted her objection to the motion and explained the Town having security issues is non-issue at this point in time and feels portable cameras are unnecessary. Discussion continued between Council on the matter for an extended period of time.

#### **4.3 PLANNING AND DEVELOPMENT:**

##### **4.3.1 – Building Permit Approvals**

Mayor Dawson called for a motion.

**RESOLUTION  
# 2021/034**

##### **KENNEDY/AUSTIN:**

**WHEREAS THE TOWN MANAGER HAS APPROVED 1 BUILDING PERMIT BETWEEN FEBRUARY 10, 2021 TO MARCH 24, 2021 AND PRESENTED TO COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE ALL PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Kennedy explained these are permits approved by the Town Manager and reviewed by Council. All these permits abide by the Town's building regulations.

##### **4.3.2 – COVID-19 Stimulus Program – Upgrades to Community Hall**

Councillor Kennedy updated the residents and explained the Town has hired a professional designer to oversee the Community Hall upgrades. She noted Council is eager to start these upgrades as this project is required to be completed by the end of 2021.

#### **4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

**NOTHING TO REPORT.**

#### **4.5 GREAT HUMBER JOINT COUNCIL:**

**4.5.1 – Meeting cancelled due to COVID-19.**

#### **4.6 FINANCE:**

##### **4.6.1 – Approval of Invoices**

Mayor Dawson asked for a motion to approve the invoices.

#### **RESOLUTION # 2021/035**

##### **ROSE/MORRISSEY:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$40,326.67**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

##### **4.6.2 – Rescind Motion #2021-026.**

Mayor Dawson called for a motion.

#### **RESOLUTION # 2021/036**

##### **ROSE/MORRISSEY:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK RESCIND MOTION #2021-026.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Rose noted a motion was carried at a previous public meeting addressing a request from a resident regarding interest relief. Motion #2021-026 did not meet Municipal and Provincial Affairs standards, so it is required to be rescinded.

##### **4.6.3 – Request for Interest Relief**

Mayor Dawson called for a motion.

#### **RESOLUTION # 2021/037**

##### **MORRISSEY/ROSE:**

**WHEREAS THE FINANCE COMMITTEE RECEIVED AND REVIEWED WITH THE COMMITTEE OF THE WHOLE A REQUEST FOR INTEREST RELIEF PERTAINING TO PAR ID-#160-341; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INTEREST RELIEF REQUEST FOR THE 2020 TAX YEAR.**

**IN FAVOUR: (1) Austin**

**OPPOSED: (6) Dawson, Morrissey, Diamond, Dyke, Kennedy, Rose**

**RESOLUTION NOT CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

#### 4.6.4 – Residential Credit

Mayor Dawson called for a motion.

#### **RESOLUTION # 2021/038**

##### **ROSE/KENNEDY:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK CREDIT \$300.00 EACH TO PAR-ID #160-518 AND PAR-ID#160280001.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Rose explained this was a Municipal Assessment Agency clerical error. The Town is required to pass a motion to correct the error so the Town's records reflect the same information as the Municipal Assessment Agency.

#### 4.6.5 – Adoption of 2020 Financial Statements

Mayor Dawson called for a motion.

#### **RESOLUTION # 2021/039**

##### **MORRISSEY/DIAMOND:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK ADOPT THE 2020 FINANCIAL STATEMENTS AS PRESENTED BY THE FINANCE COMMITTEE.**

**IN FAVOUR: (7) Dawson, Morrissey, Austin, Diamond, Dyke, Kennedy, Rose**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Deputy Mayor Morrissey stated Council recently met with the Auditor and reviewed the 2020 Financial Statements. He commented he is pleased with the Financial Statements and the Town is in a good financial position.

Mayor Dawson noted Council acknowledges the importance of adhering to the financial responsibilities of the Town and feels it is encouraging to see the Town being in a good financial position despite the challenges communities are facing due to COVID-19.

#### **4.7 ADMINISTRATION:**

**NOTHING TO REPORT.**

**4.8 WATERSHED AND ENVIRONMENT:**

NOTHING TO REPORT.

**5. OTHER CORRESPONDENCE:**

NOTHING TO REPORT.

**6. OTHER BUSINESS:**

NOTHING TO REPORT.

**7. COUNCILOR'S / MAYOR FORUM:**

Mayor Dawson – acknowledged the recent objections by residents regarding additional surveillance cameras in the community. He noted the cameras intention is to protect the Town's assets and assist in security and work with enforcement if required. Mayor Dawson added the Town has experienced vandalism and break-ins in the past and having these cameras in place when required is additional support to monitor the Town's assets (infrastructure). Mayor Dawson explained he will address residents email concerns on this issue after the adjournment of the meeting.

Deputy Mayor Morrissey – nothing to report.

Councillor Austin – nothing to report.

Councillor Diamond – nothing to report.

Councillor Dyke – nothing to report.

Councillor Kennedy –nothing to report.

Councillor Rose – nothing to report.

Mayor Dawson called for a motion to adjourn.

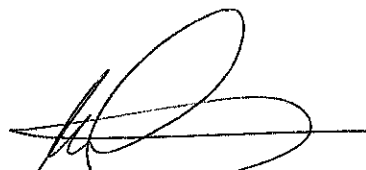
**RESOLUTION  
# 2021/040**


**KENNEDY:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
ADJOURN THE MEETING ON MARCH 25, 2021 AT 7:37 PM.**

MEETING WAS ADJOURNED AT 7:37 PM.

NEXT PUBLIC MEETING WILL BE APRIL 22, 2021.

  
Mayor Bill Dawson

  
Town Clerk