



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
Sept 6, 2018

**ATTENDANCE:**

Mayor Donna Thistle  
T. Caines, Town Clerk/Manager

**Councillors:**

C. Dawe  
C. Wells – Showed up 7:25pm  
C. Howlett  
C. Austin  
C. Sutherland

**ABSENT:** C. Pike

**DELEGATIONS/GUESTS:**

*The meeting was called to order at 7:00 p.m.*

**Agenda Item**

**1) Call Meeting to Order**

Mayor Thistle called the meeting to order by welcoming everyone present.  
The Mayor called for any additions/amendments to the agenda.

**RESOLUTION  
# 2018/088**

**HOWLETT/AUSTIN:**  
**BE IT RESOLVED THE TOWN OF STEADY BROOK  
APPROVE THE AGENDA FOR SEPT 6, 2018.**  
**IN FAVOUR: (5) Thistle, Howlett, Dawe, Austin, Sutherland**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**1.1) Minutes of Previous Meeting**

Minutes of August 9, 2018 Public Meeting were presented for review. The Mayor called for any errors or omissions to previous meeting.

**RESOLUTION  
# 2018/089**

**HOWLETT/AUSTIN:**  
**BE IT RESOLVED TO ADOPT THE MINUTES AS  
PRESENTED FOR THE PUBLIC COUNCIL MEETING OF  
AUGUST 9, 2018.**  
**IN FAVOUR: (5) Thistle, Howlett, Dawe, Austin, Sutherland**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**S (2)**  
**Business arising**  
**Action items**

Nothing to Report.

**(3) Notices of**  
**Resolutions**  
**arising of minutes**

**(4) Committee**  
**reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

- 4.1.1 Artesian Wells – The Town of Steady Brook received the parts for the Artesian Wells, the Town is currently waiting on the contractor to finish their work in Labrador before coming to the Town of Steady Brook. This information was given to the Town Clerk/Manager from Anderson Engineering - Steve Osmond.

- 4.1.2 Garbage Collection – Dogwood Drive Condos.

**RESOLUTION**  
**# 2018/090**

**SUTHERLAND/DAWE:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK WILL COLLECT GARBAGE AT THE CONDO BUILDINGS ON DOGWOOD DRIVE PROVIDING ALL GARBAGE AT CURBSIDE IS COVERED AND CONTAINED TO PREVENT DOMESTICATED/WILD ANIMALS FROM ACCESSING GARBAGE.**

**IN FAVOUR: (3) Thistle, Dawe, Sutherland**

**OPPOSED: (2) Howlett, Austin**

**RESOLUTION CARRIED**

**Council had much discussion on whether two buildings should have garbage collected as only one came forward. Motion was carried for both buildings to have their garbage collected as both buildings have the exact same criteria.**

- 4.1.3 – Federation of Canadian Municipalities – FCM approved \$33,200.00 cost shared 80/20 for Asset Management. Work to begin in two to three weeks.

**4.2 EMERGENCY MEASURES:**

4.2.1 Regional Fire Department – Pig Roast Sept 23, 2018. Times and Fees will be posted at a later date.

**4.3 PLANNING AND DEVELOPMENT:**

Nothing to Report.

**4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – Stewardship Association of Municipalities (SAM) Councillor Austin reported to council there have been some bird boxes ordered from SAM to assemble, it is targeted for an age group 10 and up. October 17 and 18, 2018 is the schedule date to assemble the bird boxes. Send a letter to the community notifying them of the date.

4.4.2 – Revamping of the Playground pending drawings from Tract Consultant.

Councillor Howlett reported the playground by the community hall is looking at being revamped by Tract Consultant, they will be doing a concept design for the town.

4.4.3 – Trail Maintenance – Phase 2 of the Trails and the Lookout is 90% complete. Lookout is wheel chair accessible.

**4.5 GREAT HUMBER JOINT COUNCIL:**

Great Humber Joint Council (GHJC) - Mayor Thistle stated she will no longer be sitting on the GHJC if any other council members would like to be on the GHJC they may.

**4.6 FINANCE:**

4.6.1 - Ratify Motion 2018/083

**RESOLUTION  
# 2018/091**

**HOWLETT/DAWE:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK CORRECT MOTION 2018/083 FROM PUBLIC MEETING HELD ON AUGUST 9, 2018 AS MOTION SHOULD HAVE BEEN FOR THE AMOUNT OF \$52,175.32 NOT \$50,000.00**

**IN FAVOUR: (5) Thistle, Howlett, Dawe, Austin, Sutherland**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.6.2 - Approval of Invoices \$ 34,573.36

**RESOLUTION  
# 2018/092**

**HOWLETT/AUSTIN:**

**BE IT RESOLVED TO APPROVE THE INVOICES PRESENTED TO COUNCIL IN THE AMOUNT OF \$34,573.36.**

**IN FAVOUR: (5) Thistle, Howlett, Dawe, Austin, Sutherland**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.6.3 – Transfer of \$100,000.00 GIC to Town of Steady Brook chequing account.

**RESOLUTION  
# 2018/093**

**HOWLETT/SUTHERLAND:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE A TRANSFER OF \$100,000.00 FROM GIC ACCOUNT TO THE TOWN OF STEADY BROOK'S CHEQUING ACCOUNT.**

**IN FAVOUR: (5) Thistle, Howlett, Dawe, Austin, Sutherland**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**4.7 ADMINISTRATION:**

Nothing to Report

**4.8 WATERSHED AND ENVIRONMENT:**

Councillor Wells arrives at 7:25pm

4.8.1 – Application from Newfoundland & Labrador Snowmobile Federation (NLSF) to repair area at 45 Brook. This has to go back to watershed committee for final approval. Town Clerk to notify Carla Hayes of motion approved by council.

**RESOLUTION  
# 2018/094**

**HOWLETT/AUSTIN:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE APPLICATION FROM NLSF TO MAKE MINIMAL REPAIRS TO EXISTING TRAIL BETWEEN MARBLE MTN AND 45 BROOK AS OUTLINED (SEE ATTACHED) IN THE STEADY BROOK PPWSA PROVIDING THEY COMPLY WITH ALL CONDITIONS OUTLINED AND FOLLOW THE STEADY BROOK WATERSHED PLAN.**

**IN FAVOUR: (6) Thistle, Howlett, Dawe, Austin, Sutherland, Wells**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**5. OTHER CORRESPONDENCE:**

Nothing to Report

**6. OTHER BUSINESS:**

MNL October 4-6, 2018 Gander.

**RESOLUTION  
# 2018/095**

**DAWE/WELLS:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK SEND MAYOR THISTLE TO THE MNL OCTOBER 4-6, 2018 IN GANDER.**

**IN FAVOUR: (6) Thistle, Howlett, Dawe, Austin, Sutherland, Wells**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**7. COUNCILOR'S / MAYOR FORUM:**

Nothing to Report.

**RESOLUTION  
# 2018/096**

**MAYOR THISTLE  
ASKED FOR A MOTION TO ADJOURN THE MEETING.**

**DAWE:  
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
ADJOURN THE MEETING ON SEPT 06, 2018 WITH THE  
NEXT PUBLIC MEETING DATED FOR OCTOBER 11, 2018.**

MEETING WAS ADJOURNED AT 7:30 PM.

NEXT PUBLIC MEETING WILL BE OCTOBER 11, 2018.

\_\_\_\_\_  
Mayor Donna Thistle

\_\_\_\_\_  
Town Clerk

