



TOWN OF STEADY BROOK
PUBLIC MEETING
FEBRUARY 17, 2022

ATTENDANCE:

Mayor Bill Dawson (Telephone)
Deputy Mayor Sarah Kennedy-Dyson

Councillors:

C. Diamond
C. Morrissey
C. Mackey (Zoom)
C. Jenkins
C. Wight

Tracy Caines (Town Manager)

ABSENT:

The meeting was called to order at 7:00pm.

Agenda Item

1) Call Meeting to Order

Deputy Mayor Kennedy-Dyson called the meeting to order at 7:00 p.m. Deputy Mayor welcomed the public who were watching online. Deputy Mayor introduced Council and Staff.

Deputy Mayor then proceeded with the meeting.

Deputy Mayor asked if there were any additions or omissions to the February 17, 2022, Agenda. There were no additions to the agenda.

Deputy Mayor asked for a motion to adopt the February 17, 2022 Agenda.

**RESOLUTION
2022/018**

DIAMOND/WIGHT:

BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF February 17, 2022.

IN FAVOUR: (7) Diamond, Wight, Jenkins, Morrissey, Mackey, Dawson, Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

1.1) Minutes of Previous Meeting

Deputy Mayor then proceeded to the adoption of the January 20, 2022, minutes. She asked if there were any errors/omissions to note.

There were no errors or omissions.

Deputy Mayor asked for a motion to adopt the January 20, 2022, minutes.

**RESOLUTION
2022/019**

**MORRISSEY/JENKINS:
BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF JANUARY 20, 2022.
IN FAVOUR: (7) Diamond, Wight, Jenkins, Morrissey,
Mackey, Dawson, Kennedy-Dyson
OPPOSED: (0)
RESOLUTION CARRIED**

Deputy Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

Deputy Mayor then proceeded to the adoption of the February 8, 2022, Special Public Meeting minutes. She asked if there were any errors/omissions to note.

There were no errors or omissions.

Deputy Mayor asked for a motion to adopt the February 8, 2022, minutes.

**RESOLUTION
2022/020**

**JENKINS/WIGHT:
BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE SPECIAL PUBLIC COUNCIL
MEETING OF FEBRUARY 8, 2022.
IN FAVOUR: (7) Diamond, Wight, Jenkins, Morrissey,
Mackey, Dawson, Kennedy-Dyson
OPPOSED: (0)
RESOLUTION CARRIED**

Deputy Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

**(2) Business
Arising
Action Items**

Nothing to Report.

**(3) Notices of
Resolutions
Arising of
Minutes**

Nothing to Report.

**Delegations &
Guests**

No Guest

Deputy Mayor proceeded with the Committee Reports.

(4) Committee Reports

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 – Maintenance Update

The Chair reported roads are extremely slippery, lots of water accumulating and reminded residents to be careful.

4.1.2 – Capital Works Project – Upgrade to Water Filtration

Time has lapsed to accept the project. Council elected to let the grant return to government rather than spend money on a project that was not recommended by other agencies when questioned by Council. Council was advised this project was not a good system and would not fulfill the resident's needs. Inquiries were made to repurpose the money; however, this did not happen. Council will be looking into a better system to service the Town of Steady Brook.

4.1.3 - CBCL – Regional Water Supply - Corner Brook/Steady Brook Servicing Plan

The Water Supply Study is still in Committee for discussion.

4.1.4 – Project # 17-GI-21-00103 – Musgrave Drive Lift Station Upgrade

Town accepted tender bid from Kelco Construction Inc in St. John's. The project is scheduled to start in the Spring of 2022.

4.1.5 – Project # 17-GI-22-00080 – Lift Stations/Generators

Consultant Fee request have been sent to six (6) firms for quotes. Proposal's are due February 24, 2022.

4.1.6 – Capital Works Project – Lagoon/Compressor Pumps

Application was submitted November of 2021, for a Municipal Capital Works Project. Nothing new to report.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department – Meeting scheduled for February 23, 2022.

Councillor Jenkins will be in attendance and will report back to Council and the residents.

4.2.2 – Emergency Plan – Approval in Principle

Deputy Mayor called for a Motion to approve the Emergency Plan.

**RESOLUTION
2022/021**

JENKINS/MORRISSEY:

WHEREAS COUNCIL OF THE WHOLE HAS REVIEWED & UPDATED THE MUNICIPAL EMERGENCY MANAGEMENT PLAN; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE EMERGENCY PLAN IN PRINCIPLE AND FORWARD THE EMERGENCY PLAN TO THE EMERGENCY SERVICES DIVISION, DEPARTMENT OF JUSTICE & PUBLIC SAFETY FOR APPROVAL. ONCE APPROVED BY

THE EMERGENCY SERVICES DIVISION AN ADOPTION OF COUNCIL WILL BE REQUIRED FOR FINAL APPROVAL OF THE MUNICIPAL EMERGENCY PLAN.

IN FAVOUR: (7) Diamond, Wight, Jenkins, Morrissey, Mackey, Dawson, Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals

Deputy Mayor called for a Motion to approve the Building Permit.

**RESOLUTION
2022/022**

WIGHT/DIAMOND:

WHEREAS THE TOWN MANAGER HAS APPROVED 1 BUILDING PERMIT BETWEEN JANUARY 21, 2022, TO FEBRUARY 11, 2022, AND PRESENTED TO COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMIT PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.

IN FAVOUR: (7) Diamond, Wight, Jenkins, Morrissey, Mackey, Dawson, Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.3.2 – Community Hall Renovations

Renovation's upstairs are basically complete. Cleaning will take place at the end of the month. Waiting on kitchen appliances due to shortage issues. Council is hoping to hold the next public meeting at the community centre. Will provide residents with more information in the near future.

4.3.3 – Canada Community Revitalization Fund

This is one of the grants that Council asked residents to provide letters of support for. The Town was awarded funding from ACOA to complete work in the Community Hall.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain

Councillor Mackey was appointed as a representative on the Marble Mountain Development Corporation Board of Directors by HON. Steve Crocker, MHA.

All of Council congratulated him on his position.

4.4.2 - Come Home Year Applications

The Town of Steady Brook was successful in obtaining a Come Home Year Grant in the amount of \$2000.00. Monies will go towards upgrading the grounds at the playground by the Community Hall.

4.4.3 – Community Hall Rental Fees

Deputy Mayor called for a Motion to approve the Community Hall Rental Fees.

**RESOLUTION
2022/023**

WIGHT/MACKEY:

WHEREAS COUNCIL OF THE WHOLE HAS REVIEWED THE COMMUNITY HALL RENTAL FEES AND RECOMMENDED VARIOUS AMENDMENTS; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE AMENDED COMMUNITY HALL RENTAL FEES AS PRESENTED. ANY AND ALL SUCH PREVIOUS COMMUNITY HALL RENTAL FEES ARE HERIN RESCINDED.

IN FAVOUR: (7) Diamond, Wight, Jenkins, Morrissey, Mackey, Dawson, Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor asked if anyone would like to speak to the motion.

The Chair reported Council did do research and the rental fees motioned are keeping in line with surrounding communities.

Information regarding the fees can be obtained at the Town Office.

4.4.4 – Wellness Grant Application

An application was submitted on January 21, 2022, to do an enhancement to the Bicycle Pump Track. Council is currently waiting to hear for approval.

Deputy Mayor thanked the Committee for using the resources they have to apply for additional funding and being successful in getting funding.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices

Deputy Mayor called for a Motion to approve the invoices.

**RESOLUTION
2022/024**

JENKINS/WIGHT:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$45,280.88.

IN FAVOUR: (7) Diamond, Wight, Jenkins, Morrissey, Mackey, Dawson, Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.5.2 – Budget 2022

Budget has been submitted waiting on approval from Municipal & Provincial Affairs.

When the Town receives approval of the budget a breakdown of the budget will be sent to the residents.

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 – Watershed

The Chair reported the Watershed Committee is still waiting for the Minister to get back to them on the subject of the Terms of Reference.

5. OTHER CORRESPONDENCE:

Nothing to Report.

6. OTHER BUSINESS:

Nothing to Report.

7. COUNCILOR'S / MAYOR FORUM:

Councillor Jenkins ask for everyone to stay safe as it is quite slippery out tonight.

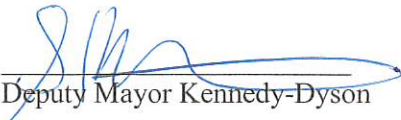
**RESOLUTION
2022/025**

MORRISSEY:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN THE MEETING ON FEBRUARY 17, 2021, AT 7:32 PM.

MEETING WAS ADJOURNED AT 7:32 PM.

NEXT PUBLIC MEETING WILL BE ON MARCH 16, 2022.


Deputy Mayor Kennedy-Dyson


Town Manager