



TOWN OF STEADY BROOK
PUBLIC MEETING
MARCH 16, 2022

ATTENDANCE:

Mayor Bill Dawson (Telephone)
Deputy Mayor Sarah Kennedy-Dyson

Tracy Caines (Town Manager)

Councillors:

C. Diamond
C. Morrissey
C. Mackey
C. Wight

ABSENT: C. Jenkins

The meeting was called to order at 7:00pm.

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:00 p.m.

Mayor Dawson asked if there were any additions or omissions to the March 16, 2022, Agenda. There were no additions to the agenda.

Mayor Dawson asked for a motion to adopt the March 16, 2022 Agenda.

**RESOLUTION
2022/026**

DIAMOND/WIGHT:

BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF MARCH 16, 2022.

IN FAVOUR: (6) Diamond, Wight, Morrissey, Mackey, Dawson, Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

The Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

1.1) Minutes of Previous Meeting

Mayor Dawson then proceeded to the adoption of the February 17, 2022, minutes. The Mayor asked if there were any errors/omissions to note.

There were no errors or omissions.

The Mayor asked for a motion to adopt the February 17, 2022, minutes.

**RESOLUTION
2022/027**

WIGHT/DYSON-KENNEDY:
**BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF FEBRUARY 17, 2022.**
**IN FAVOUR: (6) Diamond, Wight, Morrissey, Mackey,
Dawson, Kennedy-Dyson**
OPPOSED: (0)
RESOLUTION CARRIED

The Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

**(2) Business
Arising
Action Items**

Nothing to Report.

**(3) Notices of
Resolutions
Arising of
Minutes**

Nothing to Report.

**Delegations &
Guests**

No Guest

The Mayor proceeded with the Committee Reports.

**(4) Committee
Reports**

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 – Maintenance Update

The Chair reported that the Main Dam in Deer Lake will be having a controlled spillage starting on March 21, 2022. This spillage will possibly last up to seven days.

4.1.2 - CBCL – Regional Water Supply - Corner Brook/Steady Brook Servicing Plan

The Water Supply Study is still in Committee for discussion.

4.1.3– MCW Green Infrastructure Project # 17-GI-21-00103 – Musgrave Drive Lift Station Upgrade

Town accepted tender bid from Kelco Construction Inc in St. John's. The project is scheduled to start in the Spring-Summer of 2022.

4.1.4 – MCW Green Infrastructure Project # 17-GI-22-00080 – Lift Stations/Generators

Consultant engagement process completed and DMG Consulting Ltd. has been selected as the preferred proponent. Prime Consultant agreement is in the amount of \$31,895.05 (HST included).

4.1.5 – Capital Works Project – Lagoon/Compressor Pumps

Application was submitted November of 2021, for a Municipal Capital Works Project. Nothing new to report.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department – Meeting scheduled for February 23, 2022.

Meeting was cancelled due to no quorum.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approval

The Mayor called for a Motion to approve the Building Permit.

**RESOLUTION
2022/028**

KENNEDY-DYSON/DIAMOND:

WHEREAS THE TOWN MANAGER HAS APPROVED 1 BUILDING PERMIT BETWEEN FEBRUARY 11, 2022, TO MARCH 10, 2022, AND PRESENTED TO COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMIT PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.

IN FAVOUR: (6) Diamond, Wight, Morrissey, Mackey, Dawson, Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

The Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.3.2 – Community Hall Renovations

The Chair reported the renovations are mostly completed upstairs, waiting on one appliance to arrive for the kitchen. The downstairs renovations are 50% complete. The exterior trim and the deck outside will start as soon as weather permits.

4.3.3 – Canada Community Revitalization Fund – Project # 219345

The Chair reported the Town will receive additional funding from ACOA to complete the remaining renovations of the Community Hall.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain

The Chair reported that Marble Mountain had some major troubles with their chair lift. The management team are hopeful that the lift will be up and running again within a 2-week time span.

Meeting with Marble Mountain Board - TBD

4.4.2 - Come Home Year 2022 Application

The Town of Steady Brook has been approved for one-time funding under the Municipal Come Home Year 2022 Celebration Grant in the amount of \$2000.00

4.4.3 – Come Home Year Community Cleanup Project

The Town of Steady Brook has been approved for \$1000.00. The Project must be completed before June 30, 2022. The Town will be calling upon volunteers for this project.

4.4.4 – Come Home Year 2022 Cultural Funding

The Town of Steady Brook has been approved for \$4750.00 from the Department of Tourism & Culture, Arts and Recreation for an Historical Art Installation in the Community Centre.

4.4.5 – Wellness Grant Application

The Town of Steady Brook has been approved for \$900.00 to do some enhancements to the Bicycle Pump Track.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices

The Mayor called for a Motion to approve the invoices.

**RESOLUTION
2022/029**

KENNEDY-DYSON/WIGHT:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$37,350.88.

IN FAVOUR: (6) Diamond, Wight, Morrissey, Mackey, Dawson,

Kennedy-Dyson

OPPOSED: (0)

RESOLUTION CARRIED

The Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.5.2 – Budget 2022

Budget has been approved by Municipal & Provincial Affairs.

A breakdown of the budget will be sent to the residents.

4.5.3 – Remote Meeting Policy – Amendment

**RESOLUTION
2022/030**

KENNEDY-DYSON/MACKEY:

WHEREAS COUNCIL OF THE WHOLE HAS REVIEWED THE REMOTE MEETING POLICY AND RECOMMENDED VARIOUS AMENDMENTS; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE AMENDED REMOTE MEETING POLICY AS PRESENTED. ANY AND ALL

SUCH PREVIOUS REMOTE MEETING POLICIES ARE HERIN
RESCINDED.

IN FAVOUR: (6) Dawson, Kennedy-Dyson, Diamond, Mackey,
Morrissey, Wight

OPPOSED: (0)

RESOLUTION CARRIED

The Mayor asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.8 WATERSHED AND ENVIRONMENT:

4.8.1 – Watershed

The Chair reported the Watershed Committee is still waiting for the Minister to get back to them on the subject of the Terms of Reference.

5. OTHER CORRESPONDENCE:

Nothing to Report.

6. OTHER BUSINESS:

Nothing to Report.

7. COUNCILOR'S / MAYOR FORUM:

Nothing to Report

RESOLUTION
2022/031

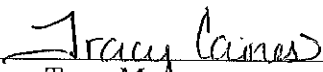
MACKEY:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN
THE MEETING ON MARCH 16, 2021, AT 7:30 PM.**

MEETING WAS ADJOURNED AT 7:30 PM.

NEXT PUBLIC MEETING WILL BE ON APRIL 21, 2022.


Deputy Mayor Kennedy-Dyson


Town Manager