



TOWN OF STEADY BROOK
PUBLIC MEETING
August 18, 2022

ATTENDANCE:

Mayor Bill Dawson (Telephone)
Deputy Mayor Sarah Kennedy-Dyson (Telephone)

Councillors:

C. Morrissey
C. Diamond
C. Jenkins (Telephone)
C. Wight
C. Mackey (Telephone)

Tracy Caines (Town Manager)
Sherry Lee Hull (Administrative Assistant)

ABSENT:

The meeting was called to order at 7:00pm.

Agenda Item

1) Call Meeting to Order

Council Morrissey called the meeting to order at 7:00 p.m.

Council Morrissey called for a motion to approve the agenda.

**RESOLUTION
#2022/070**

DIAMOND/MACKEY:

BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING.

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

Councillor Morrissey asked if there were any additions or omissions to the August 18, 2022, Agenda. Hearing none the motion was carried.

(1.1) Minutes of Previous Meeting

Councillor Morrissey then proceeded to the adoption of the July 21, 2022, minutes. He asked if there were any errors/omissions to note.

There were no errors or omissions.

Councillor Morrissey asked for a motion to adopt the July 21, 2022, minutes.

RESOLUTION
#2022/071

MORRISSEY/KENNEDY-DYSON:
**BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF July 21, 2022.**
**IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins,
Kennedy-Dyson, Wight, Mackey**
OPPOSED: (0)
RESOLUTION CARRIED

**(2) Business
Arising
Action Items**

Nothing to Report.

**(3) Notices of
Resolutions**

Nothing to Report.

**Delegations &
Guests**

No Guest

Councillor Morrissey proceeded with the Committee Reports.

**(4) Committee
Reports**

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 – Maintenance Update – Jolly Jumper to be installed, will require volunteers to have it completed. September before we start this project.

Students are finished.

Class A to be put down by the boat launch.

4.1.2 – CBCL - Regional Water Supply Study - Corner Brook/Steady Brook Servicing Plan

Letter mailed to the City of Corner Brook requesting verification on capacity regarding the feasibility study. No reply received yet.

4.1.3 – MCW-Green Infrastructure Project # 17-GI-21-00103 -Musgrave Drive Lift Station - In Progress

4.1.4 – MCW-Green Infrastructure Project # 17-GI-22-00080 – Lift Stations/Generators

Site Specific Plan Provided to DMG. Nothing new to report

4.1.5 – Capital Works Project – Lagoon/Compressor Pumps – Application submitted

Nothing new to report.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department – No meeting of Fire Dept. – Regional discussions with the town of Pasadena

4.2.2 – Parking & Tow Away Zone

Councillor Morrissey called for a motion regarding parking and tow away zones.

**RESOLUTION
#2022/072**

JENKINS/DAWSON:

WHEREAS THE TOWN OF STEADY BROOK CONTINUES TO HAVE PARKING ISSUES IN THE VICINITY OF THE BOAT LAUNCH AREA, PARTICULARLY FOREST DRIVE, UP RIVER ROAD & WILTON STREET.

BE IT RESOLVED THE TOWN OF STEADY BROOK WILL HAVE MUNICIPAL ENFORCEMENT TOW THESE UNAUTHORIZED VEHICLES AWAY PARKED IN THESE AREAS AT THE OWNER'S EXPENSE.

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals

Councillor Morrissey called for a motion to approve the Building Permits.

**RESOLUTION
#2022/073**

WIGHT/DIAMOND:

WHEREAS THE TOWN MANAGER HAS APPROVED 3 PERMITS BETWEEN JULY 16, 2022, TO AUGUST 16, 2022, AND PRESENTED TO COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

Council Morrissey asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.3.2 – Business Permit

Councillor Morrissey called for a motion to approve the business permit as presented.

RESOLUTION
#2022/074

WIGHT/DAWSON:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE IN PRINCIPLE THE PROPOSED BUSINESS PERMIT APPLICATION FROM GREG PIKE TO OPEN A LOCAL GATHERING PLACE LOCATED AT 5 TRANS CANADA HIGHWAY IN STEADY BROOK. THE BUSINESS WILL SERVE A VARIETY OF FOOD AND REFRESHMENTS PROVIDING THE FOLLOWING LICENSES ARE ACQUIRED AND SUBMITTED TO THE TOWN OFFICE.

1. FOOD ESTABLISHMENT LICENSE
2. LIQUOR LICENSE
3. FIRE AND LIFE SAFETY INSPECTION FROM SERVICE NL

THE BUSINESS PERMIT APPLICATION IS SUBJECT TO FOLLOWING THE TOWNS REGULATIONS AND MUST BE IN COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA WHEN DOING ANY RENOVATIONS TO THE BUILDING.

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

Councillor Morrissey asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain - Nothing new to report.

4.4.2 - Come Home Year 2022 – Great Job – Nice to see people out and involved. Thanks to the staff, very well run.

- Rory did a fantastic job on the heritage Cultural display.

4.4.3 – Community Hall –

- Waiting on the handrails to be installed for wheelchair accessibility.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices

Councillor Morrissey called for a motion to approve the invoices.

JENKINS/WIGHT:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$50,425.00

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

The Deputy Mayor asked if anyone would like to speak to the motion.

Motion was carried.

RESOLUTION
#2022/075

4.5.2 Financial Statements

Councillor Morrissey called for a motion.

**RESOLUTION
#2022/076**

KENNEDY-DYSON/WIGHT:

WHEREAS COUNCIL OF THE WHOLE HAS REVIEWED THE CONSOLIDATED FINANCIAL STATEMENTS AND THE LOCAL GOVERNMENT GAS TAX FUNDING AGREEMENT FOR THE 2021 AUDIT PROVIDED BY BRIAN HILLIER CHARTERED PROFESSIONAL ACCOUNTANT; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE FINANCIAL STATEMENTS AND THE LOCAL GOVERNMENT GAS TAX FUNDING AGREEMENT AS PRESENTED.

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

The Councillor Morrissey asked if anyone would like to speak to the motion.

Motion was carried.

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Meeting August 17, 2022

- Discussion regarding a cabin on line pond.
- Council did not have enough information.
- Councillor Diamond & Morrissey will make a site visit.
- Meeting scheduled for next week.
- Kennedy-Dyson is available if the committee has any questions regarding the property.
- Terms of reference still in committee and under review.

5. OTHER CORRESPONDENCE:

Nothing to Report

6. OTHER BUSINESS:

Nothing to Report

7. COUNCILLOR'S / MAYOR FORUM:

Councillor Morrissey - Mentioned that there were a lot of good comments heard through out the town regarding the Come Home Year events.

- Council and staff did a wonderful job and would be nice to have it as an annual event.
- Residents commented on what a great job was done with the community centre.

Mayor Dawson –

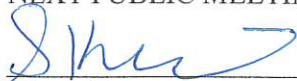
- Congratulations to Kennedy-Dyson on her new baby.
- Echo everyone comments – Annual event is a great idea.

RESOLUTION
#2022/077

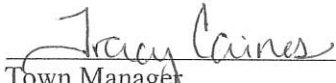
WIGHT:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN
THE MEETING ON AUGUST 18, 2022, AT 7:32 PM.

MEETING WAS ADJOURNED AT 7:32 PM.

NEXT PUBLIC MEETING WILL BE SEPTEMBER 22, 2022

for → 

Mayor Dawson



Town Manager

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