



TOWN OF STEADY BROOK
PUBLIC MEETING
September 15, 2022

ATTENDANCE:

Mayor Bill Dawson (Telephone)
Deputy Mayor Sarah Kennedy-Dyson

Tracy Caines (Town Manager)
Sherry Lee Hull (Administrative Assistant)

Councilors:

C. Morrissey (Telephone)
C. Diamond
C. Jenkins
C. Wight (Telephone)
C. Mackey (Telephone)

ABSENT:

The meeting was called to order at 7:00pm.

Agenda Item

1) Call Meeting to Order

Deputy Mayor Kennedy-Dyson called the meeting to order at 7:00 p.m.

Deputy Mayor Kennedy-Dyson called for a motion to approve the agenda.

**RESOLUTION
#2022/078**

DIAMOND/JENKINS:
BE IT RESOLVED TO APPROVE THE AMENDED AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING.
IN FAVOUR: (5) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson
OPPOSED: (0)
RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if there were any additions or omissions to the September 15, 2022, Agenda. Hearing none the motion was carried.

Councillor Wight joined the meeting at 7:02pm.

(1.1) Minutes of Previous Meeting

Deputy Mayor Kennedy-Dyson then proceeded to the adoption of the August 18, 2022, minutes. She asked if there were any errors/omissions to note.

There were no errors or omissions.

Deputy Mayor Kennedy-Dyson asked for a motion to adopt the August 18, 2022, minutes.

RESOLUTION
#2022/079

JENKINS/DIAMOND:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF AUGUST 18, 2022.
IN FAVOUR: (6) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight
OPPOSED: (0)
RESOLUTION CARRIED

(2) Business Arising Action Items

Nothing to Report.

(3) Notices of Resolutions

Nothing to Report.

Delegations & Guests

No Guest

Deputy Mayor Kennedy-Dyson proceeded with the Committee Reports.

(4) Committee Reports

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 – Maintenance Update – Nothing new to report.

4.1.2 – CBCL - Regional Water Supply Study - Corner Brook/Steady Brook Servicing Plan - Ongoing

4.1.3 – MCW-Green Infrastructure Project # 17-GI-21-00103 -Musgrave Drive Lift Station - In Progress – New Hydro Hook Up in progress.

4.1.4 – MCW-Green Infrastructure Project # 17-GI-22-00080 – Lift Stations/Generators – In Progress – Kick off coming soon and then proceed with tenders for this project.

4.1.5 – Capital Works Project – Lagoon/Compressor Pumps – Application submitted.

4.1.6 – Pittman Enterprises vs Town of Steady Brook

RESOLUTION
#2022/080

DIAMOND/JENKINS:
MOTION: WHEREAS PITTMAN'S ENTERPRISES LIMITED AND THE TOWN OF STEADY BROOK HAVE COME TO A MUTUAL AGREEMENT REGARDING PROJECT DMA #14058 STEADY BROOK WATER SYSTEM IMPROVEMENTS, ALTERNATE DOMESTIC WATER SUPPLY DEVELOPMENT; BE IT RESOLVED THE TOWN OF STEADY BROOK PAY \$27,500.00 IN TRUST TO ADAM BAKER'S LAW OFFICE IN REGARD TO PROJECT DMA #14058.

IN FAVOUR: (6) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight
OPPOSED: (0)
RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department – Meeting was on September 7, 2022, to review budget, no further updates.

Councillor Mackey joined the call at 7:10pm.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals

Deputy Mayor Kennedy-Dyson called for a motion to approve the Building Permits.

**RESOLUTION
#2022/081**

JENKINS/DIAMOND:
WHEREAS THE TOWN MANAGER HAS APPROVED 5 PERMITS BETWEEN AUGUST 17, 2022, TO SEPTEMBER 9, 2022, AND PRESENTED TO COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.
IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey
OPPOSED: (0)
RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.3.2 – Business Permit

**RESOLUTION
#2022/082**

JENKINS/DIAMOND:
BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE AIR B&B PERMIT APPLICATION FROM PAR ID # 160497. THE FOLLOWING PERMIT APPLICATION IS SUBJECT TO FOLLOWING THE TOWNS REGULATIONS REGARDING PARKING WHEREAS A MINIMUM OF (1) ONE PARKING SPACE PER ROOM, IN ADDITION TO THOSE REQUIRED FOR THE RESIDENTIAL USE, BE PROVIDED ON THE LOT.
IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey
OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain - Nothing new to report.

4.4.2 – Community Hall – Waiting on the handrails to be installed for wheelchair accessibility.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices

Deputy Mayor Kennedy-Dyson called for a motion to approve the invoices.

JENKINS/DIAMOND:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$59,882.85

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.5.2 – Employment Policy Amended

JENKINS/DIAMOND:

WHEREAS THE PROVINCIAL GOVERNMENT RECOGNIZES NATIONAL DAY FOR TRUTH AND RECONCILIATION AS AN OBSERVED HOLIDAY, AND WHEREAS THE TOWN OF STEADY BROOK OBSERVES THE SAME HOLIDAYS AS THE PROVINCIAL GOVERNMENT; BE IT RESOLVED THE TOWN OF STEADY BROOK UPDATE THE EMPLOYMENT POLICY TO REFLECT NATIONAL DAY FOR TRUTH AND RECONCILIATION DAY UNDER THE STATUTORY HOLIDAYS.

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

**RESOLUTION
#2022/083**

**RESOLUTION
#2022/084**

No one spoke to the motion.

4.5.3 Approval of GIC's to be transferred.

RESOLUTION
#2022/085

JENKINS/DIAMOND:

BE IT RESOLVED THE TOWN OF STEADY BROOK TRANSFER GIC #10339782768 and 10339782776 IN THE AMOUNT OF \$200,000.00 INTO THE TOWN'S OPERATING BANK ACCOUNT.

IN FAVOUR: (7) Morrissey, Diamond, Dawson, Jenkins, Kennedy-Dyson, Wight, Mackey

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Meeting to be determined.

5. OTHER CORRESPONDENCE:

Nothing to Report

6. OTHER BUSINESS:

Nothing to Report

7. COUNCILLOR'S / MAYOR FORUM:

Councillor Morrissey apologized for not being able to make the meeting in public, due to a medical appointment out of town.

Mayor Dawson apologized for not being able to make the meeting in person as well, due to a medical appointment out of town.

Mayor Dawson thanked the Deputy Mayor for her time to do the meeting in his absence.

RESOLUTION
#2022/086

WIGHT:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN
THE MEETING ON SEPTEMBER 15, 2022, AT 7:25 PM.

MEETING WAS ADJOURNED AT 7:25 PM.

NEXT PUBLIC MEETING WILL BE OCTOBER 20, 2022


Deputy Mayor Kennedy-Dyson


Town Manager