



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
**May 18, 2023**

**ATTENDANCE:**

Deputy Mayor Sarah Kennedy-Dyson

Sherry Lee Hull (Acting Town Clerk)

**Councilors:**

C. Diamond  
C. Jenkins  
C. Douglas  
C. Wight  
C. Morrissey

**ABSENT:**

Mayor Bill Dawson

**Agenda Item**

**1) Call Meeting to Order**

Deputy Mayor Kennedy-Dyson called the meeting to order at 7:00 p.m.

Deputy Mayor Kennedy-Dyson welcomed everyone to the meeting.

Deputy Mayor Kennedy-Dyson acknowledged that Mayor Dawson was absent, he is attending the coronation at Memorial University.

**(1.1) Adoption of the Agenda**

Deputy Mayor Kennedy-Dyson asked if there were any additions or omissions to the May 18, 2023, Agenda.

Deputy Mayor Kennedy-Dyson, hearing none, called for a motion to approve the agenda as presented.

**RESOLUTION  
#2023/041**

**DIAMOND/JENKINS:**

**BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF MAY 18, 2023.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**(1.2) Adoption of Meeting Minutes**

Deputy Mayor Kennedy-Dyson proceeded to the adoption of the April 27, 2023, minutes. The Deputy Mayor asked if there were any errors/omissions to note.

Deputy Mayor Kennedy-Dyson, hearing none, called for a motion to adopt the April 27, 2023, minutes.

**RESOLUTION  
#2023/042**

**MORRISSEY/JENKINS:  
BE IT RESOLVED TO ADOPT THE MINUTES AS  
PRESENTED FOR THE REGULAR PUBLIC COUNCIL  
MEETING OF APRIL 27, 2023.  
IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-  
Dyson, Douglas, Wight  
OPPOSED: (0)  
RESOLUTION CARRIED**

**(2) Business  
Arising  
Action Items**

Nothing to Report.

**(3) Notices of  
Resolutions**

Nothing to Report.

**Delegations &  
Guests**

No Guest

**(4) Committee  
Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

4.1.1 – Maintenance Update

- Construction is happening in the playground area starting May 23, 2023. Everything will be barriered off. Please keep the kids out of the barricaded area and use extra caution until work is completed.

4.1.2 – CBCL - Regional Water Supply Study - Corner Brook/Steady Brook Servicing Plan

- Nothing new to report.

4.1.3 – Water Filtration/ Artesian Wells

- Meeting on May 23, 2023, with a hydrogeologist to obtain advice and information to move forward on drilling an artesian well and a suitable location in Town to do so.

4.1.4 – MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators

- A meeting will be held on May 24, 2023, with Municipal & Provincial Affairs to see what the status is on the project.

4.1.5 – Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- The meeting on May 24, 2023, will clarify when the town will be able to move forward on this project.

4.1.6 – MCW Marble Drive Paving Upgrades – Application Submitted 2023-2024

- More information is to come once the committee has their meeting on May 24, 2023. Application has been submitted waiting to hear back.

**4.2 EMERGENCY MEASURES:**

4.2.1 – Fire Department

- Nothing new to report

4.2.2 – Steady Brook Little Rapids Fire Department – Representative (MOTION)

**RESOLUTION  
#2023/043**

**JENKINS/WIGHT:**

**WHEREAS THE TOWN OF STEADY BROOK ACKNOWLEDGES THAT A REPRESENTATIVE FROM THE TOWN MUST HOLD A SEAT ON THE STEADY BROOK LITTLE RAPIDS FIRE DEPARTMENT COMMITTEE; BE IT RESOLVED THE TOWN OF STEADY BROOK APPOINT COUNCILLOR DIAMOND AS A REPRESENTATIVE ON THE COMMITTEE OF THE STEADY BROOK LITTLE RAPIDS FIRE DEPARTMENT.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

Councillor Jenkins stated the town requires a representative on the committee from the Town of Steady Brook.

4.2.3 - Municipal Enforcement Regulations

- Under review and nothing new to report.

**4.3 PLANNING AND DEVELOPMENT:**

4.3.1 – Building Permit Approvals (Motion)

Deputy Mayor Kennedy-Dyson called for a motion to approve the Building Permits.

**RESOLUTION  
#2023/044**

**WIGHT/JENKINS:**

**WHEREAS THE TOWN MANAGER HAS APPROVED 2 PERMITS BETWEEN APRIL 26, 2023, TO MAY 15, 2023, AND PRESENTED TO**



**COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

No discussion on the motion.

4.3.2 – Air B&B PAR-ID# 160-513 (MOTION)

**RESOLUTION  
#2023/045**

**JENKINS/MORRISSEY:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE AIR B&B PERMIT APPLICATION FROM PAR ID # 160513. THE FOLLOWING PERMIT APPLICATION IS SUBJECT TO FOLLOWING THE TOWNS REGULATIONS REGARDING PARKING WHEREAS A MINIMUM OF (1) ONE PARKING SPACE PER ROOM, IN ADDITION TO THOSE REQUIRED FOR THE RESIDENTIAL USE, BE PROVIDED ON THE LOT.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

No discussion on the motion.

**4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – Marble Mountain Development Corporation (MMDC)

- The Town is still in communication with MMDC to have a representative appointed to the board.

4.4.2 – Jumbo Jumper Installation – (MOTION)

**RESOLUTION  
#2023/046**

**DOUGLAS/WIGHT:**

**WHEREAS THE TOWN OF STEADY BROOK OBTAINED 3 QUOTES REGARDING INSTALLING A JUMBO JUMPER AND PRESENTED TO COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK AWARD THE JOB TO PROCURVE FENCING AND ASPHALT SEALING IN THE AMOUNT OF \$5,750.00 PLUS HST.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

Deputy Mayor stated that the contractor to install the Jumbo Jumper is starting on May 23, 2023.

4.4.3 – Spring Clean Up – May 24 – 31, 2023

4.4.4 – Town Clean Up – June 10<sup>th</sup>, 2023.

- Everyone to meet at the Town Municipal Building.
- BBQ after the event for all volunteers.
- Help from residents would be greatly appreciated.

#### **4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:**

4.5.1 – Approval of Invoices (Motion)

##### **JENKINS/DIAMOND:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$151,276.81.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Wight, Douglas**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

Councillor Jenkins confirmed the amount was higher than normal. This is due to the Ski Club International Journalist that attended in March 2023, at Marble Mountain. Funding was provided for this event by government agencies.

#### **4.6 WATERSHED AND ENVIROMENT:**

4.6.1 – Meeting August 9<sup>th</sup>, 2023

- Councillor Morrissey stated the meeting on May 10, 2023, went very well, a great amount of people from different departments attended.
- Councillor Morrissey stated there are a couple of issues they are concerned about. 1. The road going to the town's intake requires a culvert to be installed to prevent it from being washed out. The Town of Steady Brook will apply for a permit to install a culvert with water resources.
- Corner Brook Pulp and Paper presented their 5-year proposal plan at the Watershed Committee meeting.
- 2. Western Snow Riders would also like to re-route the trail away from the bogs, which would make it better for ATV tourism and give riders access to our town.

**RESOLUTION  
#2023/047**

4.6.2 – Improve Existing Trail throughout the PWSA – Permit (MOTION)

**RESOLUTION  
#2023/048**

**JENKINS/MORRISSEY:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK IS IN FAVOUR OF REROUTING THE SNOWMOBILE TRAIL AS PER THE APPLICATION PROVIDED ON MAY 10, 2023.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

Not accessible by ATV.

Good to have communication with Western Snow Riders.

**5. OTHER CORRESPONDENCE:**

Nothing to Report

**6. OTHER BUSINESS:**

Nothing to Report.

**7. COUNCILOR'S / MAYOR FORUM:**

Deputy Mayor Kennedy-Dyson thanked everyone for participating in the garage sale, it was busy for a while but went great. Moving forward can be a yearly event. Anyone who has any suggestions to add, to improve it, please do so.

Councillor Diamond – Repeat on the playground - to be safe and patient with us until completed.

Deputy Mayor Kennedy-Dyson asked for a motion to adjourn the meeting.

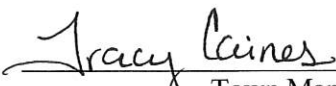
**MORRISSEY:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN THE MEETING ON MAY 18, 2023, AT 7:20 PM.**

MEETING WAS ADJOURNED AT 7:20 PM.

NEXT PUBLIC MEETING WILL BE JUNE 15, 2023.

  
Deputy Mayor Kennedy-Dyson

  
Town Manager

**RESOLUTION  
#2023/49**