



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
**June 15, 2023,**

**ATTENDANCE:**

Mayor Bill Dawson  
Deputy Mayor Sarah Kennedy-Dyson

Sherry Lee Hull (Acting Town Clerk)

**Councillors:**

C. Diamond  
C. Jenkins  
C. Douglas

**ABSENT:**

C. Morrissey  
C. Wight  
Town Manager – Tracy Caines

**Agenda Item**

**1) Call Meeting to Order**

Mayor Dawson called the meeting to order at 7:00 p.m.

Mayor Dawson welcomed everyone to the meeting.

Mayor Dawson acknowledged that Councillor Morrissey is out of town, Councillor Wight had other commitments and the Town Manager is out of town attending the PMA to receive her 10-year service award, The town council would like to congratulate her and wish her all the best.

**(1.1) Adoption of the Agenda**

Mayor Dawson asked if there were any additions or omissions to the June 15, 2023, Agenda.

Mayor Dawson, hearing none, called for a motion to approve the agenda as presented.

**RESOLUTION  
#2023/050**

**DIAMOND/KENNEDY-DYSON:**

**BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF JUNE 15, 2023.**

**IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**(1.2) Adoption of Meeting Minutes**

Mayor Dawson proceeded to the adoption of the May 18, 2023, minutes. The Mayor asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt the May 18, 2023, minutes.

**RESOLUTION  
#2023/051**

**DIAMOND/DOUGLAS:**

**BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF MAY 18, 2023.**

**IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**(2) Business Arising Action Items**

Nothing to Report.

**(3) Notices of Resolutions**

Nothing to Report.

**Delegations & Guests**

No Guest

**(4) Committee Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

4.1.1 – Maintenance Update

- Construction is completed on the Jumbo Jumper.
- Hydrant flushing to be done in the next couple of weeks.

4.1.2 – CBCL - Regional Water Supply Study - Corner Brook/Steady Brook Servicing Plan

- Nothing new to report.

4.1.3 – Water Filtration/ Artesian Wells

- Councillor Morrissey is working closely on this project and was talking to a consultant while in St. Johns this week. Update to follow.

4.1.4 – MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators

- Nothing new to report.

4.1.5 – Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- Nothing new to report.

4.1.6 – MCW Marble Drive Paving Upgrades – Application Submitted 2023-2024

- Nothing new to report, other than it will be sometime the fall before the town will get a reply.

**4.2 EMERGENCY MEASURES:**

4.2.1 – Fire Department

- Regional Meeting was held June 14, 2023. The town recognizes there is a need for some new equipment. The town is in the process of looking at the MOU agreement with Little Rapids.

4.2.2 – Municipal Enforcement Regulations

**JENKINS/DIAMOND:**

**WHEREAS MUNICIPAL ENFORCEMENT REGULATIONS MUST BE PUBLISHED FROM THE OFFICE OF THE KING'S PRINTER WITH THE NEWFOUNDLAND AND LABRADOR GAZETTE. BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE RECREATIONAL VEHICLE REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.  
IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas  
OPPOSED: (0)  
**RESOLUTION CARRIED****

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Kennedy-Dyson stated that we are updating our current regulations that require updates.

Mayor Dawson stated that the town is trying to be consistent with Deer Lake and Pasadena and have the regulations consistent since we share the same Municipal Enforcement Officer.

**RESOLUTION  
#2023/052**

**JENKINS/KENNEDY-DYSON:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE ANIMAL CONTROL REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.  
IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas  
OPPOSED: (0)  
**RESOLUTION CARRIED****

Mayor Dawson asked if anyone would like to speak to the motion.

**RESOLUTION  
#2023/053**



Mayor Dawson, hearing none, called for a motion to adopt the Animal Control Regulations.

**RESOLUTION  
#2023/054**

**JENKINS/DIAMOND:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE LITTER REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.  
IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas  
OPPOSED: (0)  
**RESOLUTION CARRIED****

Mayor Dawson asked if anyone would like to speak to the motion.

Mayor Dawson, hearing none, called for a motion to adopt the Litter Regulations.

**RESOLUTION  
#2023/055**

**JENKINS/DOUGLAS:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE NOISE REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.  
IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas  
OPPOSED: (0)  
**RESOLUTION CARRIED****

Mayor Dawson asked if anyone would like to speak to the motion.

Mayor Dawson, hearing none, called for a motion to adopt the Noise Regulations.

**RESOLUTION  
#2023/056**

**JENKINS/KENNEDY-DYSON:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE SOLID WASTE REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.  
IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas  
OPPOSED: (0)  
**RESOLUTION CARRIED****

Mayor Dawson asked if anyone would like to speak to the motion.

Mayor Dawson, hearing none, called for a motion to adopt the Solid Waste Regulations.

**RESOLUTION  
#2023/057**

**JENKINS/DIAMOND:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE TRAFFIC REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.  
IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas  
OPPOSED: (0)  
**RESOLUTION CARRIED****

Mayor Dawson asked if anyone would like to speak to the motion.

Mayor Dawson, hearing none, called for a motion to adopt the Traffic Regulations.

**RESOLUTION  
#2023/058**

**JENKINS/DOUGLAS:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE WATER AND SEWER REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.**

**IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Mayor Dawson, hearing none, called for a motion to adopt the Water and Sewer Regulations.

**RESOLUTION  
#2023/059**

**JENKINS/KENNEDY-DYSON:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE URBAN HEN REGULATIONS AS PRESENTED TO THE TOWN COUNCIL.**

**IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Mayor Dawson, hearing none, called for a motion to adopt the Urban Hen Regulations.

Mayor Dawson thanked everyone for the work involved in updating all the regulations.

Deputy Mayor Kennedy-Dyson mentioned that there was a date to use your ATV in the Town of Steady Brook on the previous regulations, and going forward there is no date to use your ATV.

Mayor Dawson stated that noise regulations before was regulated from 7:00 AM to 10:00 PM but going forward it will be 7:00 AM to 11:00 PM. Please keep in mind that Council can make amendments if required in the future.

**4.3 PLANNING AND DEVELOPMENT:**

4.3.1 – Building Permit Approvals (NO MOTIONS)

4.3.2 – Application #2022-040 Par ID #160-391(MOTION)

**RESOLUTION  
#2023/060**

**JENKINS/KENNEDY-DYSON:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE IN PRINCIPLE APPLICATION #2022-040, PARID 143-147 TO CONSTRUCT A NEW HOME DWELLING PENDING AN ENVIRONMENTAL ASSESSMENT APPROVAL.**

**IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Deputy Mayor Kennedy-Dyson stated that any property that has a new dwelling or within 200 meters of the high-water mark of a river, that is a scheduled salmon river, is required to have an Environmental Assessment completed.

**Mayor Dawson removed himself from the room at 7:15 pm due to conflict of interest regarding application #2023-005. Mayor Dawson and his wife are looking into buying a piece of that land.**

**Deputy Mayor Kennedy-Dyson took over the chair to proceed with the next motion.**

4.3.3 – Sub Divide Application #2023-005 PAR-ID #160-390 (MOTION)

**RESOLUTION  
#2023/061**

**JENKINS/DIAMOND:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE APPLICATION #2023-005 TO SUB-DIVIDE PROPERTY AS PRESENTED TO COUNCIL.**

**IN FAVOUR: (4) Diamond, Jenkins, Kennedy-Dyson, Douglas**

**OPPOSED: (0)**

**ABSTAINED: (1)**

**RESOLUTION CARRIED**

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

Deputy Mayor Kennedy-Dyson confirmed the Mayor has stepped out because he is in a conflict of interest.

Deputy Mayor, hearing none, called for a motion to approve the motion as presented.

**Mayor Dawson returned to the meeting at 7:16 pm and took over the chair from Deputy Mayor Kennedy-Dyson.**



#### **4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – Marble Mountain Development Corporation (MMDC)

- Nothing New to report.

4.4.2 – Jumbo Jumper is now open to the public.

- Canada Day July 1<sup>st</sup>, 2023 – The Town Council is planning a great day for everyone. It will start with raising of the flag, singing the national anthem “Oh Canada”, followed with a pancake breakfast. Bicycle parade, BBQ. There will be a petting zoo with pony rides and a fishing pond for the kids to obtain prizes. More details to come.

#### **4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:**

4.5.1 – Approval of Invoices (MOTION)

##### **JENKINS/DIAMOND:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$44,683.34.**

**IN FAVOUR: (5) Dawson, Diamond, Jenkins, Kennedy-Dyson, Douglas**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Mayor Dawson confirmed the bills were nothing out of the ordinary, The Town still must pay the outstanding invoices from SCIJ, waiting on all agencies to confirm the reporting is in order before monies is released.

#### **4.6 WATERSHED AND ENVIROMENT:**

4.6.1 – Meeting August 9<sup>th</sup>, 2023

#### **5. OTHER CORRESPONDENCE:**

Nothing to Report

#### **6. OTHER BUSINESS:**

Nothing to Report.

#### **7. COUNCILOR'S / MAYOR FORUM:**

Councillor Jenkins – Looking forward to a bounce on the jumbo jumper.

Deputy Mayor Kennedy-Dyson - Excited to the new addition to the playground, it looks wonderful. The maintenance guys have worked hard and it's nice to see all the kids out and enjoying it.

Mayor Dawson would like to thank Ms. Hull for stepping in this evening.

**RESOLUTION  
#2023/062**

Mayor Dawson stated that with reference to the jumbo jumper the town will have it inflated in the mornings. However, when it is wet, please refrain from using the jumbo jumper. Please play safe! It is a great addition to the playground and great for the kids of our community.

Mayor Dawson would also like to thank the anonymous donator for helping with this and making this happen.

Mayor Dawson stated that the town council is currently looking for volunteers to start a recreation committee. There are funds out there that the town can apply for, so please "Help us, to help you, to make this happen".

Mayor Dawson asked for a motion to adjourn the meeting.

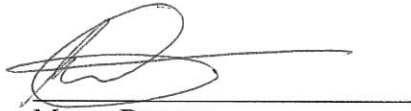
**RESOLUTION  
#2023/063**

**KENNEDY-DYSON:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN  
THE MEETING ON JUNE 15, 2023, AT 7:22 PM.**

MEETING WAS ADJOURNED AT 7:22 PM.

THE NEXT PUBLIC MEETING WILL BE JULY 20, 2023.

  
\_\_\_\_\_  
Mayor Dawson

  
\_\_\_\_\_  
Town Manager