



TOWN OF STEADY BROOK
PUBLIC MEETING
January 25, 2024

ATTENDANCE:

Mayor Dawson
Deputy Mayor Kennedy-Dyson

Tracy Caines – Town Manager

ABSENT: C. Wight

Councillors:

C. Morrissey
C. Diamond
C. Jenkins
C. Douglas

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:00 p.m.

Mayor Dawson confirmed that the meeting was postponed due to the weather conditions on January 18, 2024.

Mayor Dawson welcomed everyone to the meeting.

Mayor Dawson acknowledged that Councillor Wight was absent.

(1.1) Adoption of the Agenda

Mayor Dawson asked if there were any additions or omissions to the January 25, 2024 Agenda.

Mayor Dawson, hearing none, called for a motion to approve the agenda as presented.

**RESOLUTION
#2024/001**

DIAMOND/JENKINS:

BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF JANUARY 25, 2024.

IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Dawson, Douglas

OPPOSED: (0)

RESOLUTION CARRIED

(1.2) Adoption of Meeting Minutes

Mayor Dawson proceeded to the adoption of the December 14, 2023, minutes. The Mayor asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt the December 14, 2023, minutes.

RESOLUTION
#2024/002

DOUGLAS/MORRISSEY:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF DECEMBER 14, 2023.
IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Dawson, Douglas
OPPOSED: (0)
RESOLUTION CARRIED

(2) Business Arising

Nothing to Report.

Action Items

(3) Notices of Resolutions

Nothing to Report.

Delegations & Guests

No Guest

(4) Committee Reports

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 – Maintenance Update – New Spreader (MOTION)

RESOLUTION
#2024-003

MORRISSEY/JENKINS:
WHEREAS THE TOWN OF STEADY BROOK'S SALT AND SANDER FOR THE TOWN OF STEADY BROOK BROKE DOWN AND WHEREAS THE COST FOR PARTS WAS MORE THAN WHAT THE SALT AND SANDER WAS WORTH; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE ORDER ACKNOWLEDGEMENT FROM PARTS FOR TRUCKS IN THE AMOUNT OF \$11,720.00 PLUS HST.
IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Dawson, Douglas
OPPOSED: (0)
RESOLUTION CARRIED

Councillor Diamond confirmed that a new spreader was required for the Town. The old spreader broke down and was expensive to repair. The old spreader was not able to do the job that was required.

4.1.2 Water/Artesian Wells – Councillor Morrissey reported the following:

- Bad News –Mechanical issue with the foot valve in the chlorine building. Maintenance replaced it with another one.
- Service NL obtained their monthly samples for January and on January 17, 2024, the town was put on a boil order. Samples were provided to Service NL on January 18, 2024, from the town; however, the samples were not analyzed by Service NL. Service NL took a sample on January 22, 2024, and the boil order was lifted on January 23, 2024.

- Council recognizes this is very unfortunate for the business owners and their empathy goes out to them.
 - Good News – Third well is up and running. Transducer has been installed. The Flow meter will be installed next week. Hoping to increase the well water and decrease surface water.
- 4.1.3 MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators
- The anticipated start date is in the spring.
- 4.1.4 Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor
- Ongoing – Under review with Municipal Affairs, to discuss the scope of work.
- 4.1.5 MCW Marble Drive Paving Upgrades
- Starting in spring.

4.2 EMERGENCY MEASURES:

- 4.2.1 – Fire Department
- Looking to increase services.
- 4.2.2 - Municipal Enforcement Regulations
- Traffic Regulations Amendment (MOTION)

**RESOLUTION
#2024/004**

KENNEDY-DYSON/JENKINS:
BE IT RESOLVED THE TOWN OF STEADY APPROVE THE AMENDED TRAFFIC REGULATIONS AS PRESENTED.
IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Dawson, Douglas
OPPOSED: (0)
RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.
 The Town Manager informed Council that the amendment is “his majesty not her majesty”.

4.3 PLANNING AND DEVELOPMENT:

- 4.3.1 – Building Permit Approvals

**RESOLUTION
#2024/005**

KENNEDY-DYSON/DOUGLAS:
WHEREAS THE TOWN RECEIVED 1 PERMIT SUBMITTED ON JANUARY 4, 2024, AND PRESENTED TO COUNCIL FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMIT PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson,
Dawson, Douglas
OPPOSED: (0)
RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Deputy Mayor Kennedy-Dyson - Regular monthly approvals

4.3.2 – Application 2023-033 – Airbnb (MOTION)

**RESOLUTION
#2024/006**

**KENNEDY-DYSON/DIAMOND:
BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE
AIR B&B PERMIT APPLICATION FROM PAR ID#160334. THE
FOLLOWING PERMIT APPLICATION IS SUBJECT TO THE
FOLLOWING CONDITIONS:**

1. MUST FOLLOW THE TOWNS REGULATIONS REGARDING
PARKING WHEREAS A MINIMUM OF (1) ONE PARKING SPACE
PER ROOM, IN ADDITION TO THOSE REQUIRED FOR THE
RESIDENTIAL USE, BE PROVIDED ON THE LOT.
2. PERMIT WILL BE GRANTED FROM THE TOWN BASED ON
APPROVAL FROM THE AIR BNB TOURISM INDUSTRY.

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson,
Dawson, Douglas
OPPOSED: (0)
RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

- High speed run is open. Lots of time to buy season pass.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices (Motion)

**RESOLUTION
#2024/007**

**JENKINS/DOUGLAS:
BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE
INVOICES AS PRESENTED IN THE AMOUNT OF \$55,782.98.
IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson,
Dawson, Douglas
OPPOSED: (0)
RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Regular monthly spending.

4.5.2 – GIC Transfer (MOTION)

RESOLUTION
#2024/008

JENKINS/KENNEDY-DYSON:

BE IT RESOLVED THE TOWN OF STEADY BROOK TRANSFER THE FOLLOWING GIC'S INTO THE TOWN'S OPERATING BANK ACCOUNT.

1. #10339782063 IN THE AMOUNT OF \$19,219.61
2. #10339782071 IN THE AMOUNT OF \$30,346.74
3. #10339782098 IN THE AMOUNT OF \$30,733.65

IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Dawson, Douglas

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.

Money transferred to operating account when required.

4.5.3 – Withdraw Application Airbnb – (MOTION)

RESOLUTION
#2024/009

JENKINS/DIAMOND:

WHEREAS THE TOWN OF STEADY BROOK RECEIVED A REQUEST TO WITHDRAW A BUSINESS PERMIT FOR PAR ID 160438 TO OPERATE AN AIR BNB AND WHEREAS THE PROPERTY OWNER WAS CHARGED A TAX OF \$1352.52 FOR YEAR 2024; BE IT RESOLVED THE TOWN OF STEADY BROOK CREDIT PAR ID 160438 IN THE AMOUNT OF \$1352.52.

IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson, Dawson, Douglas

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.

No one spoke to the motion.

4.6 WATERSHED AND ENVIROMENT:

4.6.1 – Meeting January 23, 2024

- Cancelled due to weather conditions, rescheduled for January 26, 2024.

4.6.2 – Application for permit to Alter a Body of Water

- Replacement of culvert required on the road to the water intake.

5. OTHER CORRESPONDENCE:

5.1.1 – MP Gudie Hutchings

- Mayor Dawson confirmed a letter was received by MP Gudie Hutchings to notify the town that the high speed was done privately by Rogers. The town has contacted rogers and waiting a reply.

6. OTHER BUSINESS:

Nothing to Report.

7. COUNCILOR'S / MAYOR FORUM:

Councillor Diamond – Nothing to report.

Councillor Morrissey – Unfortunately we feel for the business who lost revenue due to the boil order and hopefully it won't happen again.

Councillor Jenkins – Nothing to report.

Councillor Douglas – Nothing to report.

Deputy Mayor Kennedy Dyson – Nothing to report.

Mayor Dawson – Nothing to report.

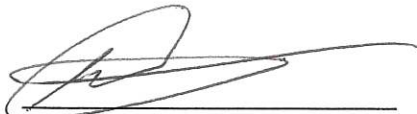
**RESOLUTION
#2024/010**

MORRISSEY:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN
THE MEETING ON JANUARY 25, 2024, AT 7:23 PM.**

MEETING WAS ADJOURNED AT 7:23 PM.

THE NEXT PUBLIC MEETING WILL BE FEBRUARY 15, 2024.



Mayor Dawson



Town Manager