



TOWN OF STEADY BROOK
PUBLIC MEETING
March 21, 2024

ATTENDANCE:

Mayor Dawson (By Phone)
Deputy Mayor Kennedy-Dyson

Councillors:

C. Morrissey
C. Diamond
C. Jenkins
C. Wight
C. Douglas

Sherry Lee Hull – Town Clerk

ABSENT:

Agenda Item

1) Call Meeting to Order

Deputy Mayor Kennedy-Dyson called the meeting to order at 7:04 p.m.

Deputy Mayor Kennedy-Dyson welcomed everyone to the meeting.

(1.1) Adoption of the Agenda

Deputy Mayor Kennedy-Dyson proceeded to the adoption of the agenda.

**RESOLUTION
#2024/018**

DIAMOND/JENKINS:
BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF MARCH 21, 2024.
IN FAVOUR: (6) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight
OPPOSED: (0)
RESOLUTION CARRIED

Deputy Mayor asked if there were any additions or omissions to the March 21, 2024, Agenda.

Deputy Mayor, hearing none, called for a motion to adopt the agenda for March 21, 2024.

(1.2) Adoption of Meeting Minutes

Deputy Mayor Kennedy-Dyson proceeded to the adoption of the February 15, 2024, minutes. The Deputy Mayor asked if there were any errors/omissions to note.

Deputy Mayor Kennedy-Dyson, hearing none, called for a motion to adopt the February 15, 2024, minutes.

RESOLUTION
#2024/019

DOUGLAS/MORRISSEY:
**BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF February 15, 2024.**
IN FAVOUR: (6) Morrissey, Diamond, Kennedy-Dyson,
Douglas, Jenkins, Wight
OPPOSED: (0)
RESOLUTION CARRIED

Mayor Dawson joined the public meeting by phone at 7:06 PM.

Deputy Mayor Kennedy-Dyson welcomed Mayor Dawson to the public meeting.

**(1.3) Adoption of
Special Meeting
Minutes**

Deputy Mayor Kennedy-Dyson proceeded to the adoption of the special public meeting on February 29, 2024, minutes. The Deputy Mayor asked if there were any errors/omissions to note.

Deputy Mayor Kennedy-Dyson, hearing none, called for a motion to adopt the special public meeting on February 29, 2024, minutes.

RESOLUTION
#2024/020

DIAMOND/JENKINS:
**BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE SPECIAL PUBLIC COUNCIL
MEETING OF February 29, 2024.**
IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson,
Douglas, Jenkins, Wight, Dawson
OPPOSED: (0)
RESOLUTION CARRIED

**(2) Business
Arising
Action Items**

Nothing to Report.

**(3) Notices of
Resolutions**

Nothing to Report.

**Delegations &
Guests**

No Guest

**(4) Committee
Reports**

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 - Maintenance Update

- Nothing new to report.

4.1.2 - Water/Artesian Wells – Councillor Morrissey reported the following:

- As of yesterday, the Town is currently producing 46 Gallons per minute, out of that amount 25 Gallons is coming out of the wells which is noticeable.
- John Gale is currently looking for a well driller for the town to proceed.
- Councillor Morrissey contacted the Environmental Scientist if there were any results for our well water, it can take up to 5 months to get the results back from the samples taken by Service NL, but she will follow up on that for the town as well.

4.1.3 - MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators

- Generators have arrived, starting in the spring.

4.1.4 - Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- Starting in spring.

4.1.5 - MCW Marble Drive Paving Upgrades

- Starting in spring.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department

- Nothing new to report.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals

- No Building Permits to Approve.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

- Nothing new to report.
- Budget was announced today, and Marble Mountain will be approved for capital funding which is great news.

4.4.2 – Easter Egg Hunt – March 30, 2024

- Volunteers needed, anyone willing to help the recreation committee can leave their name with the town office.
- Information regarding the location and time will be sent out soon.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices (Motion)

**RESOLUTION
#2024/021**

JENKINS/DOUGLAS:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$71,254.50.

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Dawson, Douglas, Wight, Dawson

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson asked if anyone would like to speak to the motion.

Town Clerk confirmed that there were several high bills that need to be paid this month which made the invoices higher than normal.

4.5.2 – Appoint a Town Clerk (MOTION)

**RESOLUTION
#2024/022**

JENKINS/DOUGLAS:

WHEREAS THE TOWN OF STEADY BROOK IS REQUIRED TO HAVE AN TOWN CLERK, AND WHEREAS THE GOVERNING LEGISLATION REQUIRES COUNCIL TO APPOINT AN TOWN CLERK; BE IT RESOLVED THE TOWN OF STEADY BROOK APPOINT SHERRY LEE HULL AS THE TOWN CLERK ACCORDING TO SECTION 59 OF THE *MUNICIPALITIES ACT, 1999.*

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Dawson, Douglas, Wight, Dawson

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson confirmed that there were some staff changes.

4.5.3 - Spending Authority – (MOTION)

**RESOLUTION
#2024/023**

JENKINS/DIAMOND:

WHEREAS THE TOWN OF STEADY BROOK IS REQUIRED TO APPOINT THE TOWN CLERK A SPENDING ALLOWANCE FOR THE PURPOSE OF CARRYING OUT HER DUTIES; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE SPENDING ALLOWANCE FOR THE TOWN CLERK TO BE SET AT \$2000 INCLUDING HST, BEFORE APPROVAL IS REQUIRED FROM THE TOWN COUNCIL.

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Dawson, Douglas, Wight, Dawson

OPPOSED: (0)

RESOLUTION CARRIED

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Meeting April 9, 2024

- Nothing new to report.

5. OTHER CORRESPONDENCE:

Nothing to report.

6. OTHER BUSINESS:

Nothing to report.

7. COUCILOR'S/MAYOR FORUM:

Councillor Diamond – Nothing to report.

Councillor Morrissey – Like to welcome our new Town Clerk and acknowledge the great job she is doing.

Councillor Douglas – Nothing new to report.

Deputy Mayor Kennedy-Dyson – Welcoming our Town Clerk. There will be an exciting spring coming, some projects starting and residents will see some changes coming to the town and notice your tax dollars are being spent wisely.

Councillor Wight – Nothing to report.

Mayor Dawson – Interested to see how the microphones help out with online, would be great to hear the feedback from the residents.

**RESOLUTION
#2024/024**

MORRISSEY:

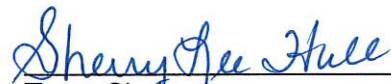
**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN
THE MEETING ON MARCH 21, 2024, AT 7:24 PM.**

MEETING WAS ADJOURNED AT 7:24 PM.

THE NEXT PUBLIC MEETING WILL BE APRIL 18, 2024.



Deputy Mayor Kennedy-Dyson



Town Clerk